



(PC5) GPS FLEET TRACKING

POLICY OBJECTIVE

To allow for the installation and use of GPS tracking devices in any of the Shire's fleet, for the purpose of operator safety, fleet management and best practice utilisation.

POLICY STATEMENT

The authorisation of the installation and usage of GPS tracking in any of the Shire's fleet in accordance with the Shire of Derby/West Kimberley Management Practice – GPS Fleet Tracking.

POLICY SCOPE

This policy applies to all Shire plant and equipment, and to all employees, contractors, Elected Members, persons performing voluntary work or any other person that has been authorised to operate a vehicle or item of plant to undertake a Shire function or activity.

POLICY DEFINITIONS

GPS: Global Positioning System – a system that utilises satellite transmissions to determine the geographical location in all weather conditions.

Tracking: The use of a GPS device to collect, interpret, and record data such as geographical location, movements, speed, and/or vehicle/plant activity.

Policy Details			
Original Adoption date:	2 December 2016	Review Frequency (Annual/Bi-ennial):	Tri-ennial
		Next Review Due:	June 2026
Policy Implementing Officer or Team:	Manager of Assets and Projects	Policy Reviewer:	Director – Technical & Development Services
Legislative Head of Power (Act, Regulation, or Local Law):	Local Government Act 1995 S.41 Surveillance Devices Act 1998		
Related Documents (other Policies, Operational Procedures, Delegations, etc.):	CEO Directive D-TD2 GPS Fleet Tracking Code of Conduct for Council Members, Committee Members and Candidates Directive D-CP2 Code of Conduct (Employees) Policy F1 Procurement of Goods and Services Policy F2 Asset Management Policy PC2 Occupational Health and Safety Policy		
Version Control Council Meeting Review Details:			
Review #:	Council Meeting Date:	Item/Resolution#:	
1.	28 March 2019	Item 10.1 Res. 12/19	
2.	24 June 2021	Item 11.2 Res. 57/21	
3.	29 June 2023	Item 12.3 Res. 70/23	