



**Shire of Derby /  
West Kimberley**

# **CONFIRMED MINUTES**

**Special Council Meeting**

**Thursday, 19 September 2024**

**Date: Thursday, 19 September 2024**

**Time: 5:00 PM**

**Location: Council Chambers  
Clarendon Street  
Derby**



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**MINUTES OF SHIRE OF DERBY / WEST KIMBERLEY  
SPECIAL COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, CLARENDON STREET, DERBY  
ON THURSDAY, 19 SEPTEMBER 2024 AT 5:00 PM**

**PRESENT:**

**(In Person)** Mr Peter McCumstie (President), Cr Brett Angwin, Cr Wayne Foley, Cr Kerrissa O'Meara, Cr Andrew Twaddle

**PRESENT:**

**(Remote)**

**IN ATTENDANCE:**

**(In Person)** Amanda Dexter (Chief Executive Officer), Tamara Clarkson (Deputy Chief Executive Officer), Wayne Neate (Director, Infrastructure), Jill Brazil (A/Director Corporate), Telia Reilly (Executive Assistant), Maria O'Connell (Media Officer)

**IN ATTENDANCE:**

**(Remote)** Neil Hartley (Director, Strategic Business)  
Mark Davis (Executive Services Project Director)

**VISITORS:** Nil

**GALLERY:** Nil

**APOLOGIES:** Cr Paul Bickerton

**APPROVED LEAVE OF ABSENCE:** Cr Brian Ellison

**ABSENT:** Cr Geoff Davis, Cr Geoff Haerewa (Deputy Shire President)

**1 DECLARATION OF OPENING, ANNOUNCEMENTS OF VISITORS**

The meeting was opened at 5:01pm by Mr Peter McCumstie (President)

**2 ACKNOWLEDGEMENT OF COUNTRY**

In the spirit of reconciliation, the Shire of Derby/West Kimberley acknowledges the traditional custodians of country throughout the Shire and their connection to land, sea and community.

The Shire of Derby/West Kimberley would like to pay respect to the past, present and future traditional custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

### **3 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS**

A Council Member may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Council Member are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

### **4 DISCLOSURE OF INTERESTS**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (Part 5 Division 6 of the *Local Government Act 1995*). Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (Sections 5.70 and 5.71 of the *Local Government Act 1995*).

#### **4.1 Declaration of Financial Interests**

- Tamara Clarkson – Item 7.1 and Item 7.2.

**Nature:** Appointment as Acting Chief Executive Officer during the recruitment process.

*Tamara Clarkson left room at 5.03pm and did not return.*

#### **4.2 Declaration of Proximity Interests**

- Nil.

#### **4.3 Declaration of Impartiality Interests**

- Nil.

### **5 PUBLIC TIME**

#### **5.1 Public Question Time**

- Nil.

#### **5.2 Public Statements**

- Nil.

**6 APPLICATIONS FOR LEAVE OF ABSENCE****LEAVE OF ABSENCE****RESOLUTION 113/24****Moved: Cr Brett Angwin****Seconded: Cr Wayne Foley**

That the Leave of Absence received from Cr Brian Ellison for the Special Council Meeting to be held on 19 September 2024 and the Ordinary Council Meeting to be held on 26 September 2024 be accepted and leave of absence granted.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

**CARRIED 5/0**

**REPORTS****7 EXECUTIVE SERVICES****7.1 ADPTION OF COMMITTEE MINUTES - CEO PERFORMANCE REVIEW/CEO APPOINTMENT COMMITTEE MEETING****File Number: 4110****Author: Noelene Bain, Executive Services Project Officer****Responsible Officer: Neil Hartley, Director, Strategic Business****Authority/Discretion: Executive****SUMMARY**

For Council to receive and consider the recommendations outlined in the minutes of the CEO Performance Review/CEO Appointment Committee Meeting held on 4 September 2024.

*Note: if there are multiple nominations for the position of the fourth Councillor representative on the Panel, the legislated Local Government Act electoral requirements to nominate and select a Councillor representative will need to be followed.*

**COMMITTEE RESOLUTION CR02/24****Moved: Cr Geoff Haerewa****Seconded: Mr Peter McCumstie****That it be recommended to Council that for the current CEO vacancy:**





- 1. The coordination of the CEO appointment process not be undertaken by the existing CEO Performance Review / CEO Appointment Committee but instead by a CEO Appointment Coordination Panel, consisting of the President; Deputy President; Cr O'Meara; a fourth Councillor; and an Independent Person;**
- 2. The Terms of Reference for the CEO Appointment Coordination Panel to be those parts of the attached Terms of Reference as agreed to by the Panel in consultation with the Specialist Recruitment Consultant, LOGO Appointments;**
- 3. The Director Strategic Business coordinate local advertising inviting applications for the position of Independent Person (for the term of this current CEO appointment process) and that a report to Council follow, to enable a selection to be made;**
- 4. Council endorses the recruitment process as outlined by LOGO in the attachment to this report, which addresses the following:**
  - (a) Confidentiality agreement;**
  - (b) Interview Panel Members;**
  - (c) The Council's expectations of their preferred candidate for the role based on their knowledge, skills, experience, and personality;**
  - (d) Selection Criteria;**
  - (e) Advertising mediums;**
  - (f) Recruitment process; and**
  - (g) Recruitment Timeline Schedule**
- 5. The Acting CEO address in the next Budget Review, the matter of Consultants expenses for this CEO replacement process.**

**In Favour: Crs Peter McCumstie and Geoff Haerewa****Against: Nil****CARRIED 2/0**

**VOTING REQUIREMENT**

Absolute majority

**ATTACHMENTS**

1. Minutes - CEO Performance Review Committee Meeting - Confidential
2. Recruitment Panel Terms of Reference  
3. Recruitment Panel Confidentiality Agreement  

**RESOLUTION 141/24**

Moved: Cr Brett Angwin

Seconded: Cr Kerrissa O'Meara

That Council:

1. Receive the Minutes of the CEO Performance/CEO Appointment Review Committee Meeting held on 4 September 2024 and adopt the recommendations contained therein, namely:
  1. *That for the current CEO vacancy:*
    - I. *The coordination of the CEO appointment process not be undertaken by the existing CEO Performance Review / CEO Appointment Committee but instead by a CEO Appointment Coordination Panel, consisting of the President; Deputy President; Cr O'Meara; a fourth Councillor; and an Independent Person;*
    - II. *The Terms of Reference for the CEO Appointment Coordination Panel to be those parts of the attached Terms of Reference as agreed to by the Panel in consultation with the Specialist Recruitment Consultant, LOGO Appointments;*
    - III. *The Director Strategic Business coordinate local advertising inviting applications for the position of Independent Person (for the term of this current CEO appointment process) and that a report to Council follow, to enable a selection to be made;*
    - IV. *Council endorses the recruitment process as outlined by LOGO in the attachment to this report, which addresses the following:*
      - a. *Confidentiality agreement;*
      - b. *Interview Panel Members;*
      - c. *The Council's expectations of their preferred candidate for the role based on their knowledge, skills, experience, and personality;*
      - d. *Selection Criteria;*
      - e. *Advertising mediums;*
      - f. *Recruitment process; and*
      - g. *Recruitment Timeline Schedule*
    - V. *The Acting CEO address in the next Budget Review, the matter of Consultants expenses for this CEO replacement process.*
2. Endorse the fourth Councillor member of the CEO Appointment Coordination Panel as Cr Twaddle);

3. **Adopt the attached Panel *Terms of Reference*, noting that the Panel is authorised to add further provisions conditional on them being consistent with existing legislation, the Department of Local Government's *Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination*, and Shire policy positions; and**
4. **Adopt the attached Panel *Confidentiality Agreement*, noting that the Panel is authorised to add further provisions conditional on them being consistent with existing legislation, the Department of Local Government's *Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination*, and Shire policy positions.**

**In Favour:** Mr Peter McCumstie and Crs Brett Angwin, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

**Against:** Nil

**CARRIED 5/0 BY ABSOLUTE MAJORITY**





## CEO APPOINTMENT COORDINATION PANEL – TERMS OF REFERENCE

### 1. Establishment of Panel

Pursuant to Section 5.36 of the Local Government Act, and the Local Government (Administration) Amendment Regulations 2021, as amended in February 2021, and the *Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination*, every Western Australian local government is required to employ a person to the Chief Executive Officer (CEO) of the local government.

Whilst the decision to appoint a CEO is a whole of Council responsibility, the Council can appoint a Panel to facilitate the recruitment and selection process (prior to Council making the final appointment decision).

### 2. Purpose of Panel

The purpose of the CEO Appointment Coordination Panel (the "Panel") is to provide general oversight of the recruitment and selection process for the Chief Executive Officer; to make recommendations to Council on the most suitable candidate(s) for the position; and to ensure the recruitment and selection process is fair, robust, and carried out consistent with relevant legislation and regulations.

The Panel is to achieve this by:

- a. Working with the appointed Recruitment Consultant;
- b. Facilitating the preparation and recommendation of the position description for the role of Chief Executive Officer to Council;
- c. Recommending to Council for endorsement the draft employment contract, prior to advertising occurring;
- d. Facilitating the preparation of the advertisement and approving the media to be used;
- e. Recommending to Council the total remuneration package and employment conditions (consistent with any relevant Council policies);
- f. Approving the *Application Information Package*;
- g. Reviewing the application shortlisting report as provided by the Recruitment Consultant;
- h. Agreeing on the shortlisted applicants for interview;
- i. Agreeing on the scoring method for the interview process to determine preferred applicant(s) for the position;
- j. Facilitating and agreeing on the interview questions (with drafts provided by the Recruitment Consultant);
- k. Interviewing short listed applicants; and
- l. Facilitating the interview process of preferred candidates in consultation with Recruitment Consultant.

**3. Membership**

Membership of the Panel is to be:

Membership (five of)	Voting Rights
<b>Elected Members</b> <ul style="list-style-type: none"> <li>• President;</li> <li>• Deputy President;</li> <li>• Cr Kerissa O'Meara; and</li> <li>• Cr (insert name of fourth member).</li> </ul>	Yes
<b>Advisory Representatives</b>	
<b>Independent Representative</b> <ul style="list-style-type: none"> <li>• (insert name)</li> </ul>	No
<b>Executive Recruitment Consultant:</b> <ul style="list-style-type: none"> <li>• Geraldine Kistnasing – Executive Recruitment Consultant at LO-GO Appointments WA</li> </ul>	No

The Presiding Member and/or Deputy Presiding Member is to be determined in accordance with Section 5.12 of the Local Government Act 1995.

If the Presiding Member of the Panel is absent from a meeting of the Panel, the Deputy Presiding Member will preside at the meeting.

**4. Quorum**

The Quorum for the meeting is at least 50% of the number of Panel members (vis. not including any advisory or Shire officer representatives).

**5. Panel Terms of reference – Roles and Responsibilities**

- a. To provide general guidance and participate in the recruitment process for the position of Chief Executive Officer of the Shire of Derby/West Kimberley, in accordance with the indicative process agreed by the Council.
- b. To make recommendations to the Council at each stage of the selection process, including but not limited to:
  1. The position description;
  2. The Key Result Areas (KRAs) and/or Key Performance Indicators (KPIs);
  3. The Draft CEO employment contract prior to advertising; and
  4. The preferred candidate(s).
- c. To consider the assessment of applicants for the position of Chief Executive Officer.
- d. To consider the advertisement and/or re-advertisement or other additional steps (if necessary and in consultation with the Recruitment Consultant).
- e. Ensure appropriate advertising mediums are used such a social media, websites, SEEK, LG Job Directory and written formats such as West Australian newspaper professional and/or local government job section.
- f. To provide a report to Council with recommendation(s) of the preferred candidate, including negotiated employment contract (to be considered and endorsed by Council).
- g. Any other matter which is not stipulated within these terms of reference, but which is within the powers and functions of the Panel or other matters which are specifically referred by Council to the Panel and relate to the selection of the Chief Executive Officer.



## 6. Terms of Reference – Operational Matters

- a. The Panel shall always act in strict accordance with relevant legislation and regulations (being the Local Government Act 1995 and associated Regulations) and in accordance with these Terms of Reference in the performance of its purpose, roles, and responsibilities.
- b. The Panel does not have any delegated powers, and cannot perform the functions and duties otherwise legislatively preserved for the Council. Any decision that require Council endorsement will therefore, be in the form of a Panel recommendation to Council.
- c. For the purposes of reporting and accountability requirements, the Panel must keep minutes of all meetings of the Panel. The Reporting of the recommendations of the Panel to the Council in this manner is sufficient to satisfy the reporting and accountability requirements of the Council.
- d. All recommendations of the Panel shall be made on the basis of a majority decision of the voting members present.
- e. Meetings of the Panel will be held at a location as determined by the Presiding Member of the Panel.
- f. The Panel shall meet as often as the Panel considers necessary.
- g. The Panel can utilise video conferencing as and when considered necessary.
- h. The procedure to be observed in relation to the conduct of the meeting of the Panel is generally to be in accordance with the Local Government Act, associated regulations and the Shire of Derby/West Kimberley Standing Orders Local Law and these terms of reference.

## 7. Independent Recruitment Consultant (IRC) – Role & Responsibilities

Should not be associated with the local government or any of its Council members.

Provides independent human resources consultant advice to the Panel on how to conduct the recruitment process which covers the following aspects of the process:

- Development or review of the position description;
- Development of the selection criteria;
- Development of assessment methods in relation to the selection criteria;
- Drafting of the advertisement;
- Executive search;
- Preliminary assessment of the applications;
- Shortlisting recommendation to the Panel;
- Drafting questions for interview;
- Coordinating interviews;
- Preparing the selection summary assessment and recommendations;
- Arranging for an integrity check and/or police clearance, qualifications, medical;
- Assisting the Panel in preparing the employment contract;
- As directed by the Panel, to commence preliminary negotiations of employment contract;
- Conduct referee checks and provide a written report to the Panel of referee outcomes; and
- Preparation of Council report as directed by Panel for Council consideration of the preferred candidate and employment contract.

The Consultant is not to be directly involved in determining which applicant should be recommended for the position, their role is not one of decision-maker.

All documents managed by the Recruitment Consultant must be provided to the Shire in line with the Shire recording keeping policy and procedure.



## 8. Independent Person other than Recruitment Consultant– Role & Responsibilities

The essence of the role of an independent Panel Member is to bring an impartial perspective to the process and reduce any perception of bias or nepotism.

The independent person cannot be a current elected member, human resource team member, or staff member of the Shire of Derby/West Kimberley.

An independent person can be:

- A former elected member or staff member of the Shire of Derby/West Kimberley;
- A former or current elected member or staff member of another local government; or
- A prominent or highly regarded member of the community.

Their role is:

- a. An advisor. Their role is not one of decision-maker so they cannot be directly involved in for example, determining which applicant should be recommended for the position;
- b. To follow the agreed recruitment process and to contribute impartially, constructively, and professionally; and
- c. To be available to attend Panel meetings.

## 9. Confidentiality Agreement

All Panel Members and Representatives must sign a Confidentiality Agreement before the recruitment process commences. A copy is to be provided to the Recruitment Consultant for record keeping purposes.

## 10. Tenure

The Panel will be wound up upon the Council making the appointment to the office of Chief Executive Officer of the Shire of Derby/West Kimberley.

## PANEL MEMBER ACKNOWLEDGEMENT & ACCEPTANCE OF TERMS & REFERENCE

**NAME**

(Print Name)

**SIGNATURE**

**DATE**





## CEO RECRUITMENT PANEL – CONFIDENTIALITY AGREEMENT

The following Panel Representatives have been authorised by Council (19 September 2024) to participate as CEO Selection Panel Members/Advisory Representatives in the CEO Recruitment & Selection Process commencing 29 August 2024.

### **Councillors on the Recruitment and Selection Committee:**

- Shire President (Cr Peter McCumstie);
- Deputy President (Cr Geoff Haerewa);
- Cr Kerissa O'Meara; and
- Cr (insert name of fourth member).

### **Independent Representative:**

- Insert name.

### **Executive Recruitment Consultant:**

- Geraldine Kistnasing, Executive Recruitment Consultant at LO-GO Appointments.

### **Shire Officers:**

- (as relevant).

In accordance with the Local Government (Administration) Amendment Regulations 2021 and as outlined in the *Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination*, all individuals involved must sign a Confidentiality Agreement in relation to any of the processes undertaken in either Part 1,2 or 3 of the above Guidelines. Therefore, the Confidentiality Agreement set out below is in line with the Guidelines, Part 1, Recruitment and Selection and applies to all the individuals nominated above.

### **CONFIDENTIALITY EXPECTATIONS:**

- From the beginning to the conclusion of the process, absolute confidentiality must be maintained by every individual involved in the recruitment and selection process;
- Panel Representatives will possess confidential information relating to candidates, employees, Panel members, referees, recruitment consultant and independent representative, which are required to be collected and stored securely as per the State Records Act 2000 and Privacy Act WA 1988;
- Panel Representatives may be privy to confidential information in relation to their duties at the Shire or externally; and
- Panel Representatives will deal with the confidential information in accordance with the terms of this Confidentiality Agreement, and the Guidelines.



**1. DEFINITIONS**

For the Purposes of this Agreement:

<b>Confidential information</b>	means all information, data or experience relating to the personal files and all forms including documents, databases, records, certificates, oral disclosures.
<b>Documents</b>	includes, but is not limited to - applications by candidates, emails, staff meeting minutes, telephone calls/messages, questionnaires, resumes, working with children checks, police clearance, staff information forms, reports from outside professionals pertaining to candidate, personal correspondence, panel meeting minutes.
<b>Code of Conduct</b>	The Shire of Derby/West Kimberley’s Codes of Conduct.
<b>Guidelines</b>	Department of Local Government’s <i>Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination.</i>

**2. CONFIDENTIAL OBLIGATIONS**

2.1 Panel Members (unless it is otherwise expressly agreed) must:

- (a) not to reveal any of the confidential information to any person outside of the Panel or relevant staff;
- (b) keep all the confidential information confidential and securely stored; and
- (c) not make copies or duplicates of the confidential information except to the extent that it is reasonably necessary to carry out their duties.

2.2 The obligation to maintain confidentiality and not to use the confidential information shall remain in effect for an indefinite period, unless the disclosure is otherwise required or permitted by law.

**3. GENERAL**

- 3.1 Panel Representatives must adhere to the Shire’s Code of Conduct, the Guidelines, and to the professional standards expected in providing services to the Shire. If there is a proven breach of this Confidentiality Agreement, disciplinary action will be taken, including removal from the Panel.
- 3.2 Third party recruitment consultants or the independent representative must act in a professional manner always and abide by this Confidentiality Agreement. If there is a proven breach of this Confidentiality Agreement, this may result in termination of the contract.

ACKNOWLEDGE AND AGREEMENT	
<b>I will abide by this Confidentiality Agreement:</b>	
<b>PANEL REPRESENTATIVE NAME</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	

**7.2 CEO APPOINTMENT COORDINATION PANEL - APPOINTMENT OF INDEPENDENT PERSON****File Number: 5340****Author: Neil Hartley, Director, Strategic Business****Responsible Officer:****Authority/Discretion: Executive****SUMMARY**

To accommodate a new requirement of the WA Local Government Act, every WA local government is now required to have an independent person sit on its Executive Officer (CEO) Selection Panel. The Shire of Derby/West Kimberley therefore, in light of the recent resignation of its current CEO, Amanda Dexter, invited interested people to sit on its *CEO Appointment Coordination Panel* (Panel).

The role of the Panel is to facilitate the recruitment and selection process for the Shire's new CEO and the essence of the role of an independent panel member is to bring an impartial perspective to the process and reduce any perception of bias or nepotism.

Applications were called, closing at 5.00pm Monday 16 September 2024 and this report provides the mechanism for Council to select the preferred candidate for this position.

**DISCLOSURE OF ANY INTEREST**

Nil by Author.

**BACKGROUND**

To accommodate a new requirement of the WA Local Government Act, every WA local government is now required to have an independent person sit on its selection panel. The essence of the role of an independent panel member is to bring an impartial perspective to the process and reduce any perception of bias or nepotism. The independent person cannot be a current elected member, human resources consultant, or staff member of the Shire.

On the resignation of the current CEO, the existing CEO Performance Review/Selection Committee met and proposed (see Adoption of Committee Minutes section of this Agenda) that a *CEO Appointment Coordination Panel* be established to progress the coordination of the CEO appointment process, in lieu of the existing Committee structure. This report progresses on the basis that this Committee's recommendation was adopted by Council.

An invitation for interested people to sit on the CEO Appointment Coordination Panel was called on Friday 6 September (closing at 5.00pm on Monday 16 September 2024) in the following media forms:

- Created public notice flyer with the key information;
- Published public notice to website as well as latest news;
- Created community consultation where people can see all info (on the website);
- Published public notice to Facebook; and
- Placed notice on Public Notice Boards and in Shire Libraries.

Applicants were asked to outline in a written application, any prior experience they may have in the selection and appointment of employees, and highlight any personal or other attributes that would make them the most suitable applicant for the position. Applicants were also asked to outline the remuneration they were seeking to secure (if any) in exchange for their attendance and contribution as a CEO Selection Panel member.

Three applications were received before the close of nominations and these are attached under confidential cover for Council's consideration.

### STATUTORY ENVIRONMENT

**Local Government Act 5.39A (Model standards for CEO recruitment, performance and termination)** prescribes model standards for local governments in relation to the recruitment of CEOs.

### POLICY IMPLICATIONS

Nil Applicable.

### FINANCIAL IMPLICATIONS

Candidates were invited to outline the participation fee they would like. One has stated \$100/meeting, another has stated they will leave that decision in Council's hands, and the other has not commented on the subject of a fee at all. The sitting fees for the independent member was always something that was going to be decided by Council upon the appointment of the preferred applicant (plus it would be expected that reasonable expense reimbursements would prevail irrespective of any participation fee).

The calling for nominations for an independent panel member consumed several hours of officer time, but negligible cash expenses.

### STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.2 Provide strong governance

### RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
<b>Legal &amp; Compliance:</b> Not appointing the Independent Person would be a breach of the Local Government Act/Regulations.	Rare	Moderate	Low	Appoint a person from the applications to hand.

### CONSULTATION

An invitation for interested people to sit on the Panel was called on Friday 6 September (closing at 5.00pm on Monday 16 September 2024) in the following media forms:



- Created public notice flyer with the key information;
- Published public notice to website as well as latest news;
- Created community consultation where people can see all info (on the website);
- Published public notice to Facebook; and
- Placed notice on Public Notice Boards and in Shire Libraries.

### COMMENT

Under normal circumstances, the actioning of the Committee recommendation (vis. that calling of applications) would not have commenced until after Council had endorsed the Committee's recommendation. In light of the time expediency warranted on this occasion however, applications were in fact called after the meeting's recommendation was made, but before the recommendation was formally endorsed by Council.

### VOTING REQUIREMENT

Simple majority

### ATTACHMENTS

1. **Applicant #1 - Confidential**
2. **Applicant #2 - Confidential**
3. **Applicant #3 - Confidential**

### SUSPENSION OF STANDING ORDERS

#### RESOLUTION 142/24

**Moved: Cr Andrew Twaddle**

**Seconded: Cr Wayne Foley**

A motion was moved that Council suspend standing orders.

In Favour: Mr Peter McCumstie and Crs Brett Angwin, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle

Against: Nil

**CARRIED 5/0**

**RESOLUTION 143/24****Moved: Cr Andrew Twaddle****Seconded: Cr Wayne Foley****That Council:**

- 1. Endorse the actions of the Director Strategic Business in authorising the calling applications for the position of Independent Person for the CEO Appointment Coordination Panel, in order that they could be considered at this 19 September 2024 Special Council Meeting;**
- 2. Expresses its appreciation to every applicant that applied for the position of Independent Person representative on the CEO Appointment Coordination Panel;**
- 3. Invites Mr Jeffrey Porra to accept the position of Independent Person on the CEO Appointment Coordination Panel for the term of the current Panel, conditional on them accepting a participation fee of \$100 per meeting**

**In Favour: Mr Peter McCumstie and Crs Wayne Foley, and Andrew Twaddle****Against: Crs Brett Angwin and Kerrissa O'Meara****CARRIED 3/2****RESUMPTION OF STANDING ORDERS****RESOLUTION 144/24****Moved: Cr Brett Angwin****Seconded: Cr Wayne Foley**

A motion was moved that Council resume standing orders.

**In Favour: Mr Peter McCumstie and Crs Brett Angwin, Wayne Foley, Kerrissa O'Meara and Andrew Twaddle****Against: Nil****CARRIED 5/0**

**8 NEW BUSINESS OF AN URGENT NATURE**

- Nil.

**9 CLOSURE**

**9.1 Date of Next Meeting**


The next ordinary meeting of Council will be held Thursday, 26 September 2024 at the Karrayilli Adult Education Centre, Fitzroy Crossing.

**9.2 Closure of Meeting**

The Presiding Member closed the meeting at 5:27pm.

**These minutes were confirmed at a meeting on**

26 September 2024  
.....

**Signed:**  .....

Mr Peter McCumstie

**Presiding Person at the meeting at which these minutes were confirmed.**

**Date:** 26 September 2024  
.....