



**Shire of Derby /
West Kimberley**

AGENDA

Special Council Meeting Thursday, 13 June 2024

I hereby give notice that a Special Meeting of Council will be held on:

Date: Thursday, 13 June 2024

Time: 5:30 PM

**Location: Council Chambers
Clarendon Street
Derby**

Amanda Dexter

Chief Executive Officer



Our Guiding Values

We are **PROUD** of who we are and where we live.

We will create a **POSITIVE LEGACY** for our children and children's children.

We will go about our business with **INTEGRITY, TRANSPARENCY and AUTHENTICITY.**

We value and **RESPECT** what our community has to say and will strive to make things happen.

We are **PROUD** of and value the **KNOWLEDGE** of our diverse and strong people and cultures.

We value our **RELATIONSHIPS** and will work with others to achieve common goals and gain maximum impact.

We are **PROUD** of and **COMMITTED** to the responsible preservation of our unique natural environment and making sure our built environment reflects our current and future needs.

We are open for and encourage business, industry and all aspects of **COMMUNITY DEVELOPMENT**, particularly our thriving arts and cultural scene.

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Derby/West Kimberley (Shire) for any act, omission or statement or intimation occurring during Council or Committee meetings.

The Shire disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any Council Member or officer of the Shire during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire.

The Shire warns that anyone who has any application lodged with the Shire must obtain and should only rely on written confirmation of the outcome of the application and any conditions attaching to the decision made by the Shire in respect of the application.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Derby/West Kimberley extends a warm welcome to you in attending any Shire meeting. The Shire is committed to involving the public in its decision-making processes whenever possible. The ability to ask questions during 'Public Question Time' is of critical importance in pursuing this public participation objective. The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

MEETING FORMALITIES

Local government Council meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation. Members of the public shall ensure that their mobile telephone or audible pager is not switched on or used during any Shire meeting.

Members of the public are hereby advised that the use of any electronic, visual or audio recording device or instrument to record proceedings of the meeting is not permitted without the permission of the Presiding Member.

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Notes for Council Members

NATURE OF COUNCIL'S ROLE IN DECISION MAKING

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council such as adopting plans and reports, accepting tenders, directing operations, grants, and setting and amending budgets.
Legislative:	Includes adopting local laws, town planning schemes and policies.
Administrative:	When Council administers legislation and applies the legislative regime to factual situations and circumstances that affect the rights of people. Examples include town planning applications, building licences and other decisions that may be appealable to the State Administrative Tribunal.
Review:	When Council reviews a decision made by Officers.
Information:	Includes items provided to Council for information purposed only that do not require a decision of Council (that is for 'noting').

ALTERNATIVE MOTIONS

Council Members wishing to make alternative motions to officer recommendations are requested to provide notice of such motions in written form to the Chief Executive Officer prior to the Council meeting.

DECLARATIONS OF INTERESTS

Council Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (Part 5 Division 6 of the *Local Government Act 1995*). Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (Sections 5.70 and 5.71 of the *Local Government Act 1995*).

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for a Council Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where a Council Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to a Council Member being disqualified should they be absent without leave for three consecutive meetings.

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1 DECLARATION OF OPENING, ANNOUNCEMENT OF VISITORS**2 ACKNOWLEDGMENT OF COUNTRY**

In the spirit of reconciliation, the Shire of Derby/West Kimberley acknowledges the traditional custodians of country throughout the Shire and their connection to land, sea and community.

The Shire of Derby/West Kimberley would like to pay respect to the past, present and future traditional custodians and Elders of this nation and the continuation of cultural, spiritual and educational practices of Aboriginal and Torres Strait Islander peoples.

3 ATTENDANCE VIA TELEPHONE/INSTANTANEOUS COMMUNICATIONS

A Council Member may attend council or committee meetings by electronic means if the member is authorised to do so by the President or the Council. Electronic means attendance can only be authorised for up to half of the Shire's in-person meetings they have attended in total, in any rolling 12 months prior period. Authorisation can only be provided if the location and the equipment to be used by the Councillor are suitable to enable effective, and where necessary confidential, engagement in the meeting's deliberations and communications.

4 DISCLOSURE OF INTERESTS**4.1 Declaration of Financial Interests****4.2 Declaration of Proximity Interests****4.3 Declaration of Impartiality Interests****5 PUBLIC TIME**

Due to the nature of this meeting, being a Special Council Meeting, only questions relating to matters on this agenda may be addressed.

5.1 Public Question Time**5.2 Public Statements****6 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

REPORTS

7 CORPORATE SERVICES

7.1 SCHEDULE OF FEES AND CHARGES 2024/2025

File Number: 5145

Author: Tamara Clarkson, Acting Director of Corporate Services

Responsible Officer: Amanda Dexter, Chief Executive Officer

Authority/Discretion: Legislative

SUMMARY

As part of the 2024/25 budget process, fees and charges have been reviewed. This report presents the proposed fees and charges for adoption and inclusion in the 2024/25 budget.

The new schedule of Fees and Charges (attached) will take effect 1 July 2024.

DISCLOSURE OF ANY INTEREST

Nil

BACKGROUND

In accordance with Section 6.16(1) of the Local Government Act 1995, Council may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

Council is required to authorise fees and charges on an annual basis. The Long-Term Financial Plan provides an inflationary factor of CPI as an average increase; however, the actual charge is based on either the cost of providing the service, importance to the community or a market price.

In accordance with the Local Government Act 1995 and associated Regulations, there is a requirement to give notice to the public of the intent to change or introduce new fees and charges. Following the adoption of the proposed fees and charges in June, the schedule will be readopted as part of the 2023/2024 budget process in accordance with legislative requirements.

The Schedule must identify all of the fees applicable for the year including:

- User charges for the hiring and use of various facilities
- Fees for accessing information
- Fees for lodgement of statutory forms and application
- Any bonds or deposits associated with the hire and use of facilities.

The Schedule of Fees and Charges does not include:

- Rates levied
- Service Charges levied under the Local Government Act 1995 (such as underground power)
- Rubbish service levies
- Infringements

- Leases or other individually negotiated licences.

STATUTORY ENVIRONMENT

Section 6.16(1) of the *Local Government Act 1995*

s 6.16 Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

(2) A fee or charge may be imposed for the following –

- Providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- Supplying a service or carrying out work at the request of a person;
- Subject to section 5.94, providing information from local government records;
- Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- Supplying goods;
- Such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be –

- Imposed* during a financial year; and
- Amended* from time to time during the financial year.

*Absolute majority required.

POLICY IMPLICATIONS

FM2 – Budget Issues

FINANCIAL IMPLICATIONS

The increases are in line with expected cost increases in 2023/24 financial year.

STRATEGIC IMPLICATIONS

GOAL	OUR PRIORITIES	WE WILL
1. Leadership and Governance	1.2 Capable, inclusive and effective organisation	1.2.4 Attract and effectively use resources to meet community needs

RISK MANAGEMENT CONSIDERATIONS

RISK	LIKELIHOOD	CONSEQUENCE	RISK ANALYSIS	MITIGATION
Financial: Council does not endorse the 2024/2025 Fees and Charges with the consequential risk	Unlikely	Major	High	Recovery of costs associated with provision of services balanced with annual review to provide financially responsible

of deferred cash flow and thus inability to meet financial commitments.				fees. Advertise via public notice.
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CONSULTATION

To be advertised by local public notice and on the Shire website.

COMMENT

The adoption of the Schedule of Fees and Charges prior to 30 June 2024 has a number of benefits, including:

- It provides consistency in both reviewing and amending fees and charges on an annual basis.
- It provides sufficient time for associated documentation and advertising to be updated in advance of the fees and charges becoming effective.
- It enables any necessary statutory advertising to be undertaken in advance of the fees and charges becoming effective.
- It enables sufficient time for customers to be advised of any changes to existing fees and charges.
- It assists in budget forecasting, as the adopted fees and charges are applicable for the full financial year.

Each service area has reviewed the fees and charges applicable to their particular area and has provided recommendations as to the level of fees and charges to be imposed in 2024/25.

There a number of charges that are statutory charges, the level of which are set by external bodies and legislation, i.e. Council cannot determine the amount that is charged.

Where Council has the discretion to set the level of fees and charges, the following factors are generally considered in determining the level of fees and charges:

1. Full cost recovery or progressing towards full cost recovery. Examples of these charges are Waste Charges.
2. Charges for the hire or use of Shire facilities that are subsidised by rates. Examples of these charges includes swimming pool, children sport activities and community halls/buildings.
3. Considering CPI as a factor to determine the level of increase to certain fees and charges.
4. Benchmarking the Shire's fees and charges with comparable fees and charges of other local governments.
5. The concept of price elasticity of demand, i.e. the demand to use certain Shire facilities is considered highly elastic meaning demand for facilities drops significantly when an increase in fees is considered too high resulting in an overall drop in use and income.

Early consideration of fees and charges will allow for changes to occur on 1 July 2024 with adequate advertising of the changes.

The adoption of fees and charges in conjunction with the adoption of the 2024/2025 annual budget will provide a consistent approach to the implementation of any changes, with the schedule being readopted pursuant to Section 6.16 of the *Local Government Act 1995*.

VOTING REQUIREMENT

Absolute majority

ATTACHMENTS

1. **Draft 2024/25 Fees and Charges Schedule** [↓](#) 

RECOMMENDATION

That Council by ABSOLUTE MAJORITY pursuant to Section 6.16 of the Local Government Act 1995,

1. **Adopts the draft 2024/25 Fees and Charges Schedule, as attached; and**
2. **Authorises the CEO to advertise by Local Public Notice the proposed Fees and Charges.**

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Any statutory Fees are imposed by other government agencies and are subject to change without warning.					
03 GENERAL PURPOSE FUNDING					
Rates					
Rates Enquiries					
Property enquiry via settlement agent (rating information)	Per property	Council	N	\$70.00	\$73.00
Property enquiry via settlement agent (rating information, and orders and requisitions.)	Per property	Council	N	\$140.00	\$146.00
Property enquiry via settlement agent (rating and building information)	Per property	Council	N	\$192.00	\$199.00
Payment / Instalment Plans					
Alternative payment arrangements	per request	Council	N	\$59.00	\$62.00
Administration Fee on instalments The administration fee does not apply to the first instalment. The fee is only applicable to ratepayers who elect to pay either by the two or four instalments option by the due date	Per property	Statutory	N	\$20.00	\$21.00
Interest on Instalment Plan	Per annum	Statutory	N	5.50%	\$0.06
Rating Charges					
Interest on overdue rates and service charges.					
Calculated daily on rates and service charges unpaid by due date	Per annum	Statutory	N	8%	9%
Dishonoured Payment including administration fee	Per payment	Council	N	\$65.00	\$65.00
Final Demand	Per property	Statutory	N	\$25.30	\$25.30
Reimbursement of Search / Legal Fees, Debt Recovery	Per property	Council	Y	Actual Cost	Actual Cost
Caveat Lodgement / Withdrawal Fee	Per property	Council	Y	Actual Cost	Actual Cost
04 GOVERNANCE					
Administration					
Agendas and Minutes	each	Council	N	\$45.00	\$45.00
Electoral Roll	per request	Council	N	\$221.00	\$230.00
Interest on overdue sundry debtors. Commence 35 days after date of issue, calculated daily	Per annum	Statutory	N	7%	9%
Freedom of Information Application All other fees and charges in line with FOI Regulations 1993	Per request	Statutory	N	\$30.00	\$30.00
Customer Service and Library Printing Charges					
Printing / Photocopy - A4 Black and White	per page	Council	N	\$2.00	\$0.25
Printing / Photocopy - A4 Colour	per page	Council	N	\$3.00	\$1.00
Printing / Photocopy - A3 Black and White	per page	Council	N	\$3.00	\$0.50
Printing / Photocopy - A3 Colour	per page	Council	N	\$4.00	\$2.00
Laminating - A4	per item	Council	N	\$11.00	\$2.50
Laminating - A3	per item	Council	N	\$11.00	\$4.50
Students - 50% discount					
Shire Special Series Number Plates	Per set	Council	Y	\$323.00	\$335.00
05 LAW, ORDER and PUBLIC SAFETY					
Animal Control					
Ranger Charge out	per hour	Council	Y	NEW	\$120.00
Animal Trap - Bond	per trap	Council	N	\$50.00	\$50.00
Replacement animal registration tag	per tag	Council	N	\$6.00	\$6.50
Application for grant of, or renewal of approval to breed cats	each	Statutory	N	\$200.00	\$200.00
Cat Registration - 1 Year	each	Statutory	N	\$20.00	\$20.00
Cat Registration - 1 Year if application is made after 31 May	each	Statutory	N	\$10.00	\$10.00
Cat Registration - 3 Year	each	Statutory	N	\$42.50	\$42.50
Cat Registration - Lifetime	each	Statutory	N	\$100.00	\$100.00
Eligible Pensioners 50% of registration fees					
Guide Dogs					No Charge
Dog Registration - 1 Year - sterilised	each	Statutory	N	\$20.00	\$20.00
Dog Registration - 1 Year - sterilised - if application is made after 31 May	each	Statutory	N	\$10.00	\$10.00
Dog Registration - 3 Year - sterilised	each	Statutory	N	\$42.50	\$42.50
Dog Registration - Lifetime - sterilised	each	Statutory	N	\$100.00	\$100.00
Dog Registration - 1 Year - unsterilised	each	Statutory	N	\$50.00	\$50.00
Dog Registration - 1 Year - unsterilised - if application is made after 31 May	each	Statutory	N	\$25.00	\$25.00
Dog Registration - 3 Year - unsterilised	each	Statutory	N	\$120.00	\$120.00
Dog Registration - Lifetime - unsterilised	each	Statutory	N	\$250.00	\$250.00
Eligible Pensioners 50% of registration fees *Except Dangerous Dogs					
Working Dogs - Bona fide used for droving or tendering stock 25% of registration fees					
Dangerous Dog - 1 Year registration	each	Statutory	Y	\$50.00	\$50.00
Dangerous Dog - initial property inspection (including moving to a new property)	each	Statutory	Y	\$250.00	\$250.00
Dangerous Dog - annual inspection	each	Statutory	Y	\$100.00	\$100.00
Dangerous Dog - sign	each	Statutory	Y	\$45.00	\$45.00
Dangerous Dog - muzzle	each	Statutory	Y	\$35.00	\$35.00
Dangerous Dog Collars - multiple sizes	each				At cost
Application for more than 2 Dogs	per application	Council	Y	\$100.00	\$100.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Animal Control continued					
Dog and Cat Impound Fees					
First impound/seizure - registered dog or cat	each	Council	N	\$50.00	\$50.00
First impound/seizure - unregistered dog or cat	each	Council	N	\$75.00	\$75.00
Second impound/seizure within 12 months	each	Council	N	\$100.00	\$100.00
Third and subsequent impound/seizure within 12 months	each	Council	N	\$150.00	\$150.00
Dog or Cat Seizure Fee - Without impound and return of dog					Remove
Dog or cat maintenance in pound	per animal per day		N	\$15.00	\$15.00
Parasite treatment if required	each	Council	Y	\$11.00	\$20.00
Destruction and/or Disposal of a dog or cat at owners request *To be charged at the discretion of Ranger Coordinator to ensure animal welfare is paramount	each	Council	N	\$120.00	\$125.00
Return dog or cat after business hours. * Dependent on availability of Ranger	each	Council	N	\$150.00	\$150.00
Animal Microchipping - 1 Dog or 1 Cat	each	Council	N	\$55.00	\$55.00
Animal Microchipping - per animal where two or more	each	Council	N	\$50.00	\$50.00
Eligible Pensioners - Animal Microchipping - Dog or Cat	each	Council	N	\$50.00	\$50.00
Eligible Pensioners - Animal Microchipping - Dog or Cat	each	Council	N	\$45.00	\$45.00
NOTE: This service is a provision for the releasing dogs and cats from the pound - when and where other service providers are not available. It can not be seen as an expectation from the public and may not always be readily available. The principal Vet from the Derby Veterinary Clinic unconditionally supports the offer of this service.					
Boarding Kennels					
Boarding Kennel Registration licence	Each	Statutory	Y	\$200.00	\$200.00
Annual kennel Licence (Inspection required before renewal of Licence)	Each	Statutory	Y	\$220.00	\$220.00
Variation of Licence	Each	Statutory	N	\$105.00	\$105.00
Transfer of Licence	Each	Statutory	N	\$70.00	\$70.00
Livestock Impound Fees					
During business hours					
Entire horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs	Each	Council	Y	\$120.00	\$125.00
Wethers, ewes, lambs or goats	Each	Council	Y	\$60.00	\$63.00
Impounded after 6pm and before 6am					
Entire horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs	Each	Council	Y	\$240.00	\$249.00
Wethers, ewes, lambs or goats per head	Each	Council	Y	\$120.00	\$125.00
Subsequent each 24 hours of part thereof					
Entire horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, rams or pigs	Each	Council	Y	\$30.00	\$32.00
Wethers, ewes, lambs or goats per head	Each	Council	Y	\$15.00	\$16.00
Note: No charge is payable in respect of a suckling animal under the age of six months running with its mother					
Livestock maintenance in pound	per animal per day	Council	Y	\$35.00	\$35.00
Impounded Vehicles					
Towing of vehicle from property	per vehicle			\$250.00	\$300.00
Initial impound fee vehicle				\$20.00	\$20.00
Storage Fee - impounded vehicles	per day			\$10.00	\$10.00
travel to collect abandoned vehicle outside of Derby townsite	per kilometre			New Fee	\$4.10
Fire Control					
Installation of firebreaks	each	Council	N	At cost	At cost
Administration fee if conducted by Rangers	each	Council	N	\$100.00	\$100.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
07 HEALTH					
Environmental Health					
Caravan Parks					
Annual Registration Fee*	Each	Statutory	N	\$200.00	\$200.00
Transfer Caravan Park Licence	Each	Statutory	N	\$100.00	\$100.00
*OR - The amount calculated by multiplying the relevant amount below per site, by the maximum number of sites (including any sites that may be used in an overflow area) whichever is greater					
Registration per Long Stay Site	per annum	Statutory	N	\$6.00	\$6.00
Registration per Short Stay Site and Sites in Transit Parks	per annum	Statutory	N	\$6.00	\$6.00
Registration per Camp Site	per annum	Statutory	N	\$3.00	\$3.00
Registration per Overflow Site	per annum	Statutory	N	\$1.50	\$1.50
Additional fee for renewal after expiry (Reg 53)	per annum	Statutory	N	\$20.00	\$20.00
Temporary Licence - Pro rata amount of the application fee payable for the period of time for which the licence is to be in force					
Lodging House					
Annual Registration Fee	per annum	Statutory	N	\$180.00	\$180.00
Transfer of Ownership Licence	each	Statutory	N	\$100.00	\$100.00
Inspections / Applications					
Public buildings - Low Risk	per building	Statutory	N	\$100.00	\$100.00
Public buildings - Medium Risk	per building	Statutory	N	\$200.00	\$200.00
Public buildings - High Risk	per building	Statutory	N	\$300.00	\$300.00
Public Event - Not For Profit entity					No Charge
Food Premises Inspection Fee	per premise	Statutory	N	\$80.00	\$80.00
Food Premises Re-Inspection Fee (following initial failure)	per premise	Statutory	N	\$120.00	\$120.00
Fee for Service of Demand					
Includes Section 39 Certificate, freezer breakdown, inspection on request, assessment of noise management plans. This fee applies to all Environmental Health Service Delivery and is not limited to food matters only					
First hour or pro rata for a part of an hour	per hour	Statutory	Y	\$209.00	\$220.00
Every hour thereafter or pro rata for a part of an hour	per hour	Statutory	Y	\$105.00	\$110.00
Sampling					
Water Sampling/Analysis *Microbial	per sample	Statutory	N	\$77.00	\$80.00
Pool Water Sampling	per sample	Statutory	N	\$57.00	\$58.00
Pool Water Re-Sampling as failed initial test	per sample	Statutory	N	\$100.00	\$102.00
Bore Water Sampling	per sample	Statutory	Y	\$77.00	\$78.00
Bore Water Re-Sampling as failed initial test	per sample	Statutory	Y	\$130.00	\$130.00
Reissue Certificate of Approval - All health related approvals	each	Statutory	N	\$54.00	\$55.00
Hairdresser/Beauty Therapy/Skin Penetration					
Initial Notification / Application	per premise	Statutory	N	\$110.00	\$110.00
Annual Inspection Fee	annual	Statutory	N	\$80.00	\$80.00
Offensive Trades Fees					
Fees for Offensive Trades are as prescribed by the Health (Offensive Trades Fees) Regulations 1976 under the Health Act 1911					
Septic Tank Applications*					
Application Fee	each	Statutory	N	\$118.00	\$118.00
Fee for Grant of Permit (Reg 10(2))	each	Statutory	N	\$118.00	\$118.00
Septic Tank Inspection Fee	each	Statutory	N	\$118.00	\$118.00
*Other fees apply if building is not a single dwelling and produces more than 540 litres of sewerage per day (ie \$56.00 fee to HDWA)					
Food Act Application Fee					
Construct or establish a food premises (s110 (3)) which includes Notification Fee					
High Risk	each	Statutory	N	\$400.00	\$400.00
Medium Risk	each	Statutory	N	\$300.00	\$300.00
Low Risk	each	Statutory	N	\$200.00	\$200.00
Note: As per Food Act, any Fees and Charges set by statutory regulation take precedence over Council Fees and Charges					
Food Act Notification Fee					
High, Medium and Low Risk Premises	each	Statutory	N	\$70.00	\$70.00
Exempted Food Premises, not-for-profit, community groups and food businesses licenced under Activities on Thoroughfares and Trading					No Charge
Annual Risk Assessment/Inspection Fees					
High Risk - 4 Assessments per year	each	Statutory	N	\$500.00	\$500.00
Medium Risk - 2 Assessments per year	each	Statutory	N	\$300.00	\$300.00
Low Risk - 1 Assessment per year	each	Statutory	N	\$150.00	\$150.00
Second and Subsequent Re-Assessment	each	Statutory	N	\$100.00	\$100.00
Transfer Fee	each	Statutory	N	\$100.00	\$100.00
Stallholders Permit					
Annual Fee	each	Statutory	N	\$260.00	\$260.00
Monthly Fee	each	Statutory	N	\$60.00	\$60.00
Daily Fee	each	Statutory	N	\$30.00	\$30.00
Charitable organisation or community group					No Charge
Traders Permit					
Annual Fee	each	Statutory	N	\$1,565.00	\$1,565.00
Monthly Fee	each	Statutory	N	\$260.00	\$260.00
Daily Fee/One off	each	Statutory	N	\$55.00	\$55.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
08 EDUCATION AND WELFARE					
Youth Services					
Derby Youth Centre - Alcohol is not allowed at this venue					
Bond*	each	Council	Y	\$500.00	\$500.00
Community and Non-Government Use - per hour	each	Council	Y	\$15.00	\$15.00
Community and Non-Government Use - half day (up to 5 hours)	each	Council	Y	\$67.50	\$67.50
Community and Non-Government Use - per day	each	Council	Y	\$96.00	\$96.00
Commercial and Government Use - per hour	each	Council	Y	\$30.00	\$30.00
Commercial and Government Use - half day (up to 5 hours)	each	Council	Y	\$135.00	\$135.00
Commercial and Government Use - per day	each	Council	Y	\$180.00	\$180.00
Additional Cleaning Charges per hour (where required)	each	Council	Y	Cleaning Contractor Costs + 20%	\$115.00
Additional Rubbish Collection by Shire Staff per hour (where required)	each	Council	Y	As per labour rates	\$115.00
Staff to attend - Call Out Fee - per hour	each	Council	Y	As per labour rates	\$84.00
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day	each	Council	Y	\$150.00	\$167.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above - per day	each	Council	Y	\$300.00	\$315.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	each	Council	Y	\$600.00	\$630.00
After hours Inspection (Weekends, Public Holidays etc.) When a post hire inspection by Shire staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	each	Council	Y	\$300.00	\$315.00
Note: Hire fees may be waived at the discretion of Council for the delivery of Youth Life Skills Programs					
10 COMMUNITY AMENITIES					
Cemeteries					
<i>Shire of Derby / West Kimberley Local Law related to Derby Public Cemetery Reserve No. 1227 and Fitzroy Crossing Public Cemetery Reserve No. 29060</i>					
Cemetery Enquiry - Search of Cemetery Records	per application	Council	N	\$65.00	\$65.00
Burial - Application for Grant of Right of Burial					
Grant of Right of Burial	each	Council	N	\$175.00	\$185.00
Sinking Fees - Ordinary Grave for an adult (1.8 - 2.1m deep)	each	Council	N	\$696.00	\$750.00
Sinking Fees - Grave for any child under 7 years (1.8 - 2.1m deep)	each	Council	N	\$579.00	\$600.00
Sinking Fees - Grave for any stillborn child (1.4m deep)	each	Council	N	\$464.00	\$500.00
Sinking fees - Double Burial Plot (2.4m deep)	each	Council	N	\$754.00	\$800.00
Sinking fees - Family to Dig Grave	each	Council	N	\$406.00	\$450.00
Burial - Extra Charges					
For each additional 0-500mm					No Charge
For each additional 500-1000mm or part thereof	each	Council	N	\$175.00	\$175.00
Reopening an ordinary grave for interment or exhumation - Standard Grave	each	Council	N	\$869.00	\$950.00
Reopening Double Plot for second burial at 1.8m deep	each	Council	N	\$696.00	\$750.00
Interment without due notice under By-law 6	each	Council	N	\$290.00	\$300.00
Re-interment after exhumations	each	Council	N	\$290.00	\$300.00
Weekend or Public Holiday	each	Council	N	\$1,000.00	\$1,100.00
Note: Where removal of kerbing, tiles, grass etc. is necessary, fees will be charged per labour hour incurred					
Miscellaneous Charges					
Plot Reservation/Registration of Right of Burial (25 years)	each	Council	N	\$175.00	\$185.00
Registration of "Transfer of Form of Grant of Right of Burial"	each	Council	N	\$30.00	\$45.00
Copy of Right of Burial	each	Council	N	\$30.00	\$45.00
Funeral Director's Annual Licence Fee	each	Council	N	\$290.00	\$295.00
Monumental Mason's Annual Licence Fee	each	Council	N	\$175.00	\$295.00
Permit to erect Headstone	each	Council	N	\$150.00	\$150.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Sanitation					
Refuse Collection					
Residential Rubbish - One collection per bin per week (two during wet season)	per annum	Council	N	\$975.00	\$1,024.00
Residential Rubbish - Additional Bin Charge for one collection per week (two during wet season)	per annum	Council	N	\$1,100.00	\$1,155.00
Commercial Rubbish - One collection per bin per week (two during wet season)	per annum	Council	N	\$1,400.00	\$1,470.00
Commercial Rubbish - Additional Service per day/week (two during wet season)	per annum	Council	N	\$1,400.00	\$1,652.00
Commercial Rubbish - Additional Bin Charge for one collection per week (two during wet season)	per annum	Council	N	\$1,100.00	\$1,155.00
Domestic/Commercial Rubbish Bins - Replacement cost per bin	each	Council	Y	\$267.00	\$280.00
Derby/Fitzroy Crossing Waste Management Facilities - Disposal Charge					
Domestic Household Refuse - Disposal at Landfill Site Only. Delivered in trailer or utility loads only, including recyclables					No Charge
Note: Any refuse from domestic premises if brought in by a commercial vehicle or operator will be charged at the commercial and industrial rates					
Separated Green Waste suitable for mulching					
Domestic / Commercial					No Charge
Refuse from Commercial and Industrial Premises and 'Authorised' Collection of Household Waste, and Demolition Waste					
Compacted - Compactor Vehicles - per cubic metre or part thereof	per m3	Council	Y	\$100.00	\$110.00
Not Compacted - per cubic metre or part thereof	per m3	Council	Y	\$85.00	\$89.00
Miscellaneous Waste					
Air Conditioners - General Public					No Charge
Air Conditioners - Commercial Business	each	Council	N	\$65.00	\$68.00
Asbestos Disposal per cubic metre	per m3	Council	Y	\$146.00	\$153.00
Asbestos Disposal Minimum Charge	per m3	Council	Y	\$348.00	\$365.00
Batteries					No Charge
Car Bodies					No Charge
Clinical Waste Disposal - per cubic metre or part thereof	per m3	Council	Y	\$244.00	\$256.00
Disposal of Animal Carcasses - Large animals e.g horses, cattle,pigs	each	Council	N	\$56.00	\$59.00
E-Waste					No Charge
Empty Plastic 205 Litre Drums	each	Council	Y	\$19.00	\$20.00
Empty Steel 205 Litre Drums					No Charge
Gas Bottles					No Charge
Liquid/Septage/Grease Trap Waste - deposited at Council Facility Note: Arrangements to be made with private contractors	per kilolitre	Council	Y	\$209.00	\$219.00
Motor Oil and Cooking Oil - Contact Shire Officers for disposal information					No Charge
Refrigerators or Freezers - General Public					No Charge
Refrigerators or Freezers - Commercial Business	each	Council	Y	\$60.00	\$63.00
Truck Bodies - See Waste Facility Contractors					No Charge
Car Tyres	each	Council	Y	\$10.00	\$11.00
Light Truck Tyres	each	Council	Y	\$20.00	\$21.00
Truck Tyres	each	Council	Y	\$50.00	\$52.00
Tractor and Large Machinery Tyres	each	Council	Y	\$100.00	\$105.00
Haul Pack/Dumptruck Tyres	each	Council	Y	\$1,200.00	\$1,260.00
Any waste from outside the Shire's boundaries will incur double the stated fees above					
Minimum Charge of \$15 per invoice per month	each	Council	Y	\$25.00	\$26.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Town Planning and Regional Development					
<i>Statutory Planning Applications - In accordance with Planning and Development Regulations 2009, Reg 47 Schedule 2</i>					
Fees are based on the estimated cost of development - Per Application *					
Determination of a Development Application (other than for an Extractive Industry) where the Development has not commenced or been carried out and the estimated cost of the Development is:					
A) Not more than \$50,000	each	Statutory	N	\$147.00	\$147.00
B) More than \$50,000 but not more than \$500,000	each	Statutory	N	0.32% of the estimated cost of development	0.32% of the estimated cost of development
C) More than \$500,000 but not more than \$2.5 million	each	Statutory	N	\$1,700 plus 0.257% for every \$1 in excess of \$500,000	\$1,700 plus 0.257% for every \$1 in excess of \$500,000
D) More than \$2.5 million but not more than \$5 million	each	Statutory	N	\$7,161 plus 0.206% for every \$1 in excess of \$2.5m	\$7,161 plus 0.206% for every \$1 in excess of \$2.5m
E) More than \$5 million but not more than \$21.5 million	each	Statutory	N	\$12,633 plus 0.123% for every \$1 in excess of \$5m	\$12,633 plus 0.123% for every \$1 in excess of \$5m
F) More than \$21.5 million	each	Statutory	N	\$34,196.00	\$34,196.00
* If the Development has commenced or been carried out without approval, an additional amount by way of penalty is payable. This penalty is twice the amount of the fee payable for the determination of the application fees shown above, in addition to the normal					
Advertising Costs (TPS 5) SA/AA as appropriate	each	Council	N	At cost	At cost
Resubmission of Lapsed Planning Approval	each	Council	N	\$295.00	\$295.00
Request for Consideration of Amended Plan	each	Council	N	\$295.00	\$295.00
Request for Extension of Time	each	Council	N	\$295.00	\$295.00
Determining an application to cancel the development approval	each	Council	N	\$0.00	\$0.00
Extractive Industry *					
Determination of Development Application	each	Statutory	N	\$739.00	\$739.00
* If the Development has commenced or been carried out without approval, an additional amount of \$1,478.00 by way of penalty is payable, in addition to the normal application fee. Thus the fee payable is 3 times the standard fee. This is a statutory fee.					
Change of Use and Non Conforming Use Application Only					
Application for change of use or for change of continuation of a non-conforming use where development is not occurring	each	Statutory	N	\$295.00	\$295.00
Alteration, extension or change of non-conforming use where development already commenced or been carried out	each	Statutory	N	\$885.00	\$885.00
Rural Roads					
Development Bond* for Transportable Houses - Refundable				\$10,000.00	\$10,000.00
Development Assessment Panel (DAP) - In accordance with Planning and Development Assessment Panels Regulations 2011					
A) \$2 million but less than \$7 million	each	Statutory	Y	\$5,603.00	\$5,603.00
B) \$7 million but less than \$10 million	each	Statutory	Y	\$8,650.00	\$8,650.00
C) \$10 million but less than \$12.5 million	each	Statutory	Y	\$9,411.00	\$9,411.00
D) \$12.5 million but less than \$15 million	each	Statutory	Y	\$9,680.00	\$9,680.00
E) \$15 million but less than \$17.5 million	each	Statutory	Y	\$9,948.00	\$9,948.00
F) \$17.5 million but less than \$20 million	each	Statutory	Y	\$10,218.00	\$10,218.00
G) \$20 million or more	each	Statutory	Y	\$10,486.00	\$10,486.00
Amendment or cancellation	each	Statutory	Y	\$241.00	\$241.00
Home Occupation - In accordance with Planning and Development Regulations 2009, Reg 47, Schedule 2					
Initial Application for approval of a home occupation where the home occupation has not commenced	each	Statutory	N	\$222.00	\$222.00
Initial Application for approval of a home occupation where the home occupation has commenced	each	Statutory	N	\$666.00	\$666.00
Application for the renewal of approval of a home occupation before the approval expires	each	Statutory	N	\$73.00	\$73.00
Application for the renewal of approval of a home occupation after the approval has expired	each	Statutory	N	\$219.00	\$219.00
Planning Advice					
Issue of written planning advice	each	Statutory	N	\$73.00	\$73.00
Replying to a property settlement questionnaire	each	Statutory	N	\$73.00	\$73.00
Zoning					
Issue of Zoning Certificate	each	Statutory	N	\$73.00	\$73.00
Written Zoning Enquiries	each	Statutory	N	\$73.00	\$73.00
Copy of Monthly Statistics					
Per Month	each	Council	Y	\$20.00	\$21.00
Per Annum	each	Council	Y	\$200.00	\$210.00
Scheme Amendment and Structure Plans					
Calculated for individual applications as per Part 2 and 3 of the Town Planning (Local Government Planning Fees) Regulations 2000					
Director/Manager/Planner	per hour	Statutory	N	\$189.00	\$199.00
Environmental Health Officer or officer with qualifications relevant	per hour	Statutory	N	\$139.00	\$149.00
Secretary/Administration				\$111.00	\$121.00
Professional Advice (Expert Witness Statement, Audits, Reports)					
**Professional advice as a resource of Council may only be provided on agreement of the Chief Executive Officer. Other fees may be incurred if other internal staff is required).					
Director	per hour	Council	Y	\$216.00	\$226.00
Manager or in house Planner	per hour	Council	Y	\$189.00	\$199.00
External Shire Planning Consultant	per hour	Council	Y	\$216.00	\$226.00
Environmental Health Officer or officer with qualifications relevant	per hour	Council	Y	\$139.00	\$149.00
Secretary/Administration	per hour	Council	Y	\$111.00	\$121.00
Any required amendments or changes to the application undertaken by a Shire Officer will be charged for the time taken - per hour	per hour	Statutory	N	\$175.00	\$175.00
Note. Above fees are based on the completed application being lodged.					

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Town Planning and Regional Development continued					
Provision of a Sub-Division/Strata Clearance					
A) 1 to 5 lots - Charge per lot	per lot	Statutory	N	\$73.00	\$73.00
B) Between 6 and 195 lots - Charge for first 5 lots \$365.00, then \$35.00 per additional lot	per lot	Statutory	N	\$365.00	\$365.00
C) More than 195 lots	per lot	Statutory	N	\$7,393.00	\$7,393.00
Strata Form 7 Clearance Certificate under section 5B(2), 8A(f) or 9(3) of the Strata Titles Act - Minimum Fee of \$100.00 applies	per lot	Statutory	N	0.20 per sqm of floor area	0.20 per sqm of floor area
Application for Certificate of Approval for Strata Plan (Form 24)					
a) Up to and including 5 lots - \$656 plus per lot fee	per lot	Statutory	N	\$656.00	\$656.00
b) More than 5 and up to 100 lots - \$981 plus per lot fee	per lot	Statutory	N	\$981.00	\$981.00
c) more than 100 lots	per lot	Statutory	N	\$5,113.50	\$5,113.50
11 RECREATION AND CULTURE					
Kimberley Art and Photographic Prize					
Art Prize					
Artist Entry Fee	each	Council	Y	\$50.00	\$55.00
Artist Entry Fee - Youth	each	Council	Y	\$16.50	\$20.00
Artist Entry Fee - Boab nut category	each	Council	Y	\$10.00	\$15.00
Artist Entry Fee - Concession	each	Council	Y	\$44.50	\$50.00
Commission on sale of works	each	Council	Y	20%	20%
Hanging System - art piece	each	Council	Y	\$25.00	\$40.00
Photographic Awards					
Artist Entry Fee	each	Council	Y	\$30.00	\$35.00
Artist Entry Fee - Youth	each	Council	Y	\$16.50	\$20.00
Artist Entry Fee - Snap and Send category	each	Council	Y	\$0.00	\$0.00
Artist Entry Fee - Concession	each	Council	Y	\$25.00	\$30.00
Commission on sale of works	each	Council	Y	20%	20%
Hanging System - photography piece	each	Council	Y	\$25.00	\$40.00
Library Services					
Lost or damaged membership card	each	Council	Y	\$5.00	\$5.50
Administration fee for lost or damaged items	each	Council	Y	\$5.50	\$5.50
Replacement items	each	Council	Y	at cost	at cost
DVD Case single	each	Council	Y	\$1.00	\$1.50
DVD Case multiple	each	Council	Y	\$2.50	\$3.00
CD Case	each	Council	Y	\$3.00	\$3.50
Exam Fee invigilation per person including exam room hire - University					Set by University
Exam Fee invigilation per person including exam room hire - All other exams	per hour	Council	Y	\$110.00	\$110.00
Used Books	each	Council	Y	\$2.00	\$2.20
Book Series	each	Council	Y	\$10.00	\$10.50
Used DVD or CD	each	Council	Y	\$2.00	\$2.50
Used Audio Book	each	Council	Y	\$10.00	\$10.50
Used Magazine bundle	each	Council	Y	\$5.00	\$5.50
Kids afternoon activities at Debry Library The full time is to be paid at commencement of the program	each	Council	Y	\$2.00	\$2.50
Internet-use - once per person per day				No Charge	Remove

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Aquatic Facilities					
Derby Memorial Swimming Pool					
Spectator - Casual Entry	each	Council	Y	\$1.00	\$1.00
Child 0 - 4 - Casual Entry					no charge
Child 5 to 15 - Casual Entry	each	Council	Y	\$3.50	\$3.50
Child 5 to 15 - 3 Month Pool Membership	each	Council	Y	\$76.00	\$80.00
Child 5 to 15 - 6 Month Pool Membership	each	Council	Y	\$119.00	\$125.00
Child 5 to 15 - 12 Month Pool Membership	each	Council	Y	\$194.00	\$204.00
Adult 16+ - Casual Entry	each	Council	Y	\$5.50	\$5.50
Adult 16+ - 3 Month Pool Membership	each	Council	Y	\$113.00	\$119.00
Adult 16+ - 6 Month Pool Membership	each	Council	Y	\$226.00	\$237.00
Adult 16+ - 12 Month Pool Membership	each	Council	Y	\$345.00	\$362.00
Concession - Casual Entry	each	Council	Y	\$3.50	\$3.50
Concession - 3 Month Pool Membership	each	Council	Y	\$76.00	\$80.00
Concession - 6 Month Pool Membership	each	Council	Y	\$119.00	\$125.00
Concession - 12 Month Pool Membership	each	Council	Y	\$194.00	\$204.00
School Groups - Per student, pool opening hours only	each	Council	Y	\$2.00	\$2.00
Community Pool Party - Pool Entry	each	Council	Y	\$2.00	\$2.00
Family - Casual Entry	each	Council	Y	\$15.00	\$15.00
Family - 3 Month Pool Membership	each	Council	Y	\$286.00	\$300.00
Family - 6 Month Pool Membership	each	Council	Y	\$442.00	\$464.00
Family - 12 Month Pool Membership	each	Council	Y	\$668.00	\$701.00
Note. Family is 2 adults and up to 4 children					
Multi Pass Swim (10 Entry)					
Adult 10 visit pass	each	Council	Y	\$49.50	\$49.50
Child 5 to 15 10 visit pass	each	Council	Y	\$31.50	\$31.50
Concession 10 visit pass	each	Council	Y	\$31.50	\$31.50
Spectator 10 visit pass	each	Council	Y	\$9.00	\$9.00
Aquatic Programs					
Adult - Group Fitness Class	each	Council	Y	\$10.00	\$10.00
Junior- Group Fitness Class	each	Council	Y	\$5.00	\$5.00
Concession - seniors, students, healthcare card - Group Fitness Classes	each	Council	Y	\$8.00	\$8.00
Dash and Splash Entry	each	Council	Y	\$15.00	\$15.00
Derby Swim Classic	each	Council	Y	\$15.00	\$15.00
Multi Pass Aquatic Programs (10 Entry)					
Adult 10 visit pass	each	Council	Y	\$90.00	\$90.00
Child 5 to 15 10 visit pass	each	Council	Y	\$45.00	\$45.00
Concession 10 visit pass	each	Council	Y	\$72.00	\$72.00
Swimming Lessons and Educational Programs					
Adult (non-member) - Group	each	Council	Y	\$15.00	\$15.00
Adult (member) - Group	each	Council	Y	\$12.50	\$12.50
Junior (non-member) - Group	each	Council	Y	\$13.00	\$13.00
Junior (member) - Group	each	Council	Y	\$11.00	\$11.00
Adult - 1:1 teaching per 30min lesson	each	Council	Y	\$37.00	\$37.00
Junior - 1:1 teaching per 30min lesson	each	Council	Y	\$37.00	\$37.00
Additional Adult/Junior - 1:1 teaching per 30min lesson	each	Council	Y	\$21.00	\$21.00
Bronze Medallion Qualification - Full Course	each	Council	Y	\$200.00	\$210.00
Bronze Medallion Qualification - Requalification	each	Council	Y	\$100.00	\$105.00
Note. Full term is to be paid up front at commencement of program					
Aquatic other					
Lane Hire	per hour	Council	Y	\$15.00	\$17.00
Pool Hire (Outside of normal opening hours with prior agreement only. Includes one Pool Operator qualified staff member)	per hour	Council	Y	\$100.00	\$105.00
Pool Hire with Inflatable (Outside of normal opening hours with prior agreement only. Includes one Pool Operator qualified staff member)	per hour	Council	Y	\$150.00	\$150.00
Facility Hire - Exclusive use during ordinary opening hours (eg School Carnivals). Includes 1 Pool Operator qualified staff member.	per hire	Council	Y	\$450.00	\$472.00
Additional Lifeguard (compulsory for events over 100 attendees)	per hour	Council	Y	\$50.00	\$50.00
Instructor Fee	per hour	Council	Y	New Fee	\$50.00
Event Booking Bond* - during operational hours only	per event	Council	Y	\$50.00	\$50.00
Bond* - private booking whole of facility	per event	Council	Y	\$300.00	\$300.00
*Bonds will not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred.					
Cancellation of Bookings					
7 Days or more prior to booking	per booking	Council	N	Full Refund	Full Refund
Between 1 and 7 Days prior to booking	per booking	Council	N	50% Refund	50% Refund
Within 24 Hours of booking	per booking	Council	N	No Refund	No Refund

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Other Recreation and Sport					
Junior School Holiday Program: Primary School Sessions					
Individual Session	per session	Council	N	\$11.00	\$11.00
One Week - All Sessions	per session	Council	N	\$30.00	\$30.00
Two Weeks - All Sessions	per session	Council	N	\$60.00	\$60.00
Recreation Programs					
Adult Recreation Program	per session	Council	N	\$10.00	\$10.00
Junior Recreation Program	per session	Council	N	\$5.00	\$5.00
Marquee Hire					
Hire Fee - First day (including labour hire to erect and dismantle)	per hire	Council	Y	\$950.00	\$950.00
Hire Fee - Each additional day	per hire	Council	Y	\$200.00	\$200.00
Bond*		Council	N	\$550.00	\$550.00
Note: It is compulsory for the Shire to erect and dismantle the marquee					
Pop-up Gazebo Hire					
Daily Hire Fee	per hire	Council	Y	\$200.00	\$200.00
Labour Hire to Erect or Dismantle (optional)	per hire	Council	Y	\$375.00	\$375.00
Bond*		Council	N	\$550.00	\$550.00
Equipment plus bond					
BBQ Trailer Hire	per day	Council	Y	\$80.00	\$80.00
Note: the Hirer must obtain a Food Permit, which may incur an additional cost					
Public Address System	per hire	Council	Y	\$75.00	\$75.00
Projector	per hire	Council	Y	\$50.00	\$50.00
Screen	per hire	Council	Y	\$25.00	\$25.00
Bond*	per session	Council	N	\$250.00	\$250.00
Equipment plus bond - Large					
Outdoor Cinema Screen	per hire	Council	Y	\$350.00	\$350.00
Gladiator Ring	per hire	Council	Y	\$350.00	\$350.00
Inflatable Obstacle Course	per hire	Council	Y	\$350.00	\$350.00
Requirement to have Shire staff assist with set up. Minimum one hour required	per hire	Council	Y	As per labour	as per labour
Bond* - Outdoor Cinema Screen, Gladiator Ring and Inflatable Obstacle Course				\$500.00	\$500.00
*Bonds will not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred.					
Facility Hire					
Keys					
Late key return, Community and Non-Govt Organisations - for keys not returned within hire period as specified above - per day	each	Council	Y	\$150.00	\$150.00
Late key return, Government and Commercial Organisations - for keys not returned within hire period as specified above	each	Council	Y	\$300.00	\$300.00
Lost key return - for keys not surrendered within 5 business day after the event, in addition to late key return fees charged	each	Council	Y	\$600.00	\$600.00
After hours Inspection - when a post hire inspection by Shire Staff or a contractor is required outside of normal Shire business hours (being an additional fee on top of the normal hireage fee as specified above)	each	Council	Y	\$300.00	\$300.00
Cancellation of Facility Hire Bookings					
14 Days or more prior to booking				Full Refund	Full Refund
Between 8 and 13 Days prior to booking				75% Refund	75% Refund
Between 2 and 7 Days prior to booking				50% Refund	50% Refund
Within 48 Hours of booking				No Refund	No Refund
Equipment					
Chairs and Trestle tables are included in facility booking fee. They will not be hired for use outside of Council facilities					
Other Services					
Additional Cleaning Charges (where required)	per hour	Council	Y	cleaning contractor costs + 20%	cleaning contractor costs + 20%
Additional Rubbish Collection by Shire Staff (where required)	per hour	Council	Y	as per labour	\$115.00
Staff to attend - Call Out Fee	per hour	Council	Y	as per labour	\$84.00
Additional time using facility outside of user agreement - Charged at facility hourly rate listed					
Bonds					
Bonds can not be waived. In ALL cases a bond is to be paid prior to the function, when the booking is made. The bond will be refunded as soon as possible after the function should there be no damage or additional expenses incurred					
* Council retains the right to charge a higher bond if the hirer has previously caused damage or if the activity is likely to cause damage					
** Council retains the right to retain bond if the hirer breaches any conditions of hire.					
** Council retains the right to refuse bookings where there has been a prior breach of conditions of hire by the hirer for any of the shire venues at any time in the past					
** Where an organisation will be hiring a venue or equipment multiple times throughout the year, one bond can be paid and held by the Shire for the entire year or until a refund of the bond is requested. The bond must be of the bond value applicable to the venue or equipment being hired. If multiple venues or equipment are required on the same day, the person or organisation hiring the facilities or equipment are to pay the additional bond applicable.					
Definitions					
Alcohol - Where alcohol is being served or otherwise provided, including BYO and gratis provision					
Per Day Rates - Per day rate is 8 hours. Up to a maximum of 14 hrs eg 10am - 12 midnight, Friday and Saturday only					
Community and Non-Government Organisations - This category covers individuals (eg: birthday parties and weddings except where alcohol is being served), incorporated and non-incorporated community groups where the purpose is not for profit. This includes groups such as Churches, Playgroups, and Aboriginal Community Organisations (eg: Land Council etc)					
Commercial and Government - All state, federal and other local governments including their agencies, or where the purpose is to generate a profit by a business (excludes fairs, circuses, sideshows or other large scale events)					

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Facility Hire continued					
Council Chambers					
Community and Non-Government Use	per hour	Council	Y	\$50.00	\$52.00
Community and Non-Government Use	per day	Council	Y	\$150.00	\$156.00
Commercial and Government Use	per hour	Council	Y	\$100.00	\$104.00
Commercial and Government Use	per day	Council	Y	\$300.00	\$311.00
Bond*				\$300.00	\$300.00
Derby Wharf Covered Seating Area					
Private/exclusive use opportunity to one of the designated portions (two x 10m ² sites available) of the jetty site – weekdays, except public holidays	per hour	Council	Y	\$25.00	\$25.00
Private/exclusive use opportunity to one of the designated portions (two x 10m ² sites available) of the jetty site – weekends and public holidays	per hour	Council	Y	\$50.00	\$50.00
Civic Centre - Alcohol is allowed at this venue					
Community and Non Government Organisations					
Hall Hire	per hour	Council	Y	\$45.00	\$47.00
Hall Hire - Sunday to Thursday 10am to 11pm	daily	Council	Y	\$270.00	\$280.00
Hall Hire - Friday and Saturday 10am to midnight	daily	Council	Y	\$270.00	\$280.00
Government and Commercial Organisations					
Hall Hire	per hour	Council	Y	\$90.00	\$94.00
Daily Hall Hire - Sunday to Thursday 10am to 11pm	daily	Council	Y	\$720.00	\$746.00
Daily Hall Hire - Friday and Saturday 10am to midnight	daily	Council	Y	\$720.00	\$746.00
Charitable / Not for Profit Fundraising Events					
Hall Hire with Alcohol	per hour	Council	Y	\$45.00	\$47.00
Hall Hire with Alcohol	daily	Council	Y	\$270.00	\$280.00
Hall Hire without Alcohol	per hour	Council	Y	\$45.00	\$47.00
Hall Hire without Alcohol	daily	Council	Y	\$270.00	\$280.00
Hall Hire for funeral service only	per hour	Council	Y	\$45.00	\$47.00
Hall Hire for funeral service only	daily	Council	Y	\$270.00	\$280.00
Bond* - Without alcohol consumption				\$500.00	\$500.00
Bond* - With alcohol consumption				\$2,000.00	\$2,000.00
Derby Recreation Centre - Alcohol is not allowed at this Venue					
Squash Courts - per 30 minutes	30 minutes	Council	Y	\$10.00	\$11.00
Squash Courts - per hour	per hour	Council	Y	\$16.00	\$17.00
Community Room					
Community and Non-Government Use	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use	daily	Council	Y	\$90.00	\$92.00
Commercial and Government Use	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use	daily	Council	Y	\$180.00	\$189.00
Bond*				\$300.00	\$300.00
Meeting Room					
Community and Non-Government Use	per hour	Council	Y	\$12.50	\$13.00
Community and Non-Government Use	daily	Council	Y	\$75.00	\$79.00
Commercial and Government Use	per hour	Council	Y	\$25.00	\$26.00
Commercial and Government Use	daily	Council	Y	\$165.00	\$173.00
Bond*				\$300.00	\$300.00
Derby Courts - per court					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use - With Lighting	per hour	Council	Y	\$40.00	\$42.00
Community and Non-Government Use - 6am to 6pm	daily	Council	Y	\$90.00	\$94.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$80.00	\$83.00
Commercial and Government Use - 6am to 6pm	daily	Council	Y	\$180.00	\$187.00
Bond* (one off hire by individual user)**				\$100.00	\$100.00
Bond* (larger regular user groups, sporting groups)**				\$300.00	\$300.00
Derby Oval					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use - With Lighting	per hour	Council	Y	\$40.00	\$42.00
Community and Non-Government Use - Without Lighting	per day	Council	Y	\$90.00	\$94.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$80.00	\$83.00
Commercial and Government Use - Without Lighting	per day	Council	Y	\$180.00	\$187.00
Derby Oval Changerooms					
Changeroom Hire - Community and non-government organisations	per hour	Council	Y	\$11.00	\$12.00
Changeroom Hire - Community and non-government organisations	daily	Council	Y	\$66.00	\$69.00
Changeroom Hire - Commercial and government	per hour	Council	Y	\$22.00	\$23.00
Changeroom Hire - Commercial and government	daily	Council	Y	\$132.00	\$137.00
Bond*				\$500.00	\$500.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Facility Hire continued					
Fitzroy Crossing Recreation Centre - No alcohol allowed at this venue					
Community and Non-Government Use	per hour	Council	Y	\$30.00	\$32.00
Community and Non-Government Use	daily	Council	Y	\$180.00	\$187.00
Commercial and Government Use	per hour	Council	Y	\$60.00	\$63.00
Commercial and Government Use	daily	Council	Y	\$360.00	\$373.00
Bond* - Without alcohol consumption				\$500.00	\$500.00
Fitzroy Crossing Courts - Charges are per Court					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$20.00	\$21.00
Community and Non-Government Use - With Lighting	per hour	Council	Y	\$35.00	\$37.00
Community and Non-Government Use - 6am to 6pm	daily	Council	Y	\$120.00	\$125.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$40.00	\$42.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$70.00	\$73.00
Commercial and Government Use - 6am to 6pm	daily	Council	Y	\$240.00	\$249.00
Bond* (one off hire by individual user)**				\$100.00	\$200.00
Bond* (larger regular user groups, sporting groups)**				\$300.00	\$500.00
Fitzroy Crossing Canteen and Changerooms					
Canteen Hire - Community and non-government organisations	daily	Council	Y	\$15.00	\$25.00
Canteen Hire - Community and non-government organisations	hour	Council	Y	\$90.00	\$300.00
Canteen Hire - Commercial and government	daily	Council	Y	\$30.00	\$40.00
Canteen Hire - Commercial and government	hour	Council	Y	\$180.00	\$480.00
Note- Hirers of the Canteen are required to obtain a food permit prior to the use of the facility. This may incur additional costs.					
Changeroom Hire - Community and non-government organisations- per day	daily	Council	Y	\$11.00	\$15.00
Changeroom Hire - Community and non-government organisations- per hour	hour	Council	Y	\$66.00	\$180.00
Changeroom Hire - Commercial and government - per day	daily	Council	Y	\$22.00	\$26.00
Changeroom Hire - Commercial and government - per hour	hour	Council	Y	\$132.00	\$312.00
Bond*				\$300.00	\$500.00
Fitzroy Crossing Gym (managed by Garnduwa)					
Key Bond*	each	Council	N	\$250.00	\$100.00
Fitzroy Crossing Oval					
Community and Non-Government Use - Without Lighting	per hour	Council	Y	\$15.00	\$16.00
Community and Non-Government Use -With Lighting	per hour	Council	Y	\$40.00	\$42.00
Community and Non-Government Use - Without Lighting	daily	Council	Y	\$90.00	\$94.00
Commercial and Government Use - Without Lighting	per hour	Council	Y	\$30.00	\$32.00
Commercial and Government Use - With Lighting	per hour	Council	Y	\$80.00	\$83.00
Commercial and Government Use - per day - Without Lighting	daily	Council	Y	\$180.00	\$187.00
Bond*				\$500.00	\$500.00
Large Events					
Sideshows/Fairs/Expos/Travelling Shows per night of operation	per night	Council	Y	\$300.00	\$311.00
Sideshows/Fairs/Expos/Travelling Shows per night of non operation	per night	Council	Y	\$150.00	\$156.00
Circuses per night of operation	per night	Council	Y	\$500.00	\$518.00
Circuses per night of non operation	per night	Council	Y	\$250.00	\$259.00
Fitzroy Crossing Workers Camp					
Accommodation Rate	per night	Council	Y	New Fee	\$355.00
Administration Fee	per booking	Council	Y	New Fee	\$27.50
Sport and Recreation User Agreements					
Derby Boxing Area	annual	Council	Y	\$1,000.00	\$1,000.00
Derby Oval – No Lights Team/Associations	annual	Council	Y	\$650.00	\$650.00
Derby Oval – No Lights Jnr Team/Associations	annual	Council	Y	\$275.00	\$275.00
Derby Oval – With Lights Team/Associations	annual	Council	Y	\$1,000.00	\$1,000.00
Derby Oval – With Lights Jnr Team/Associations	annual	Council	Y	\$375.00	\$375.00
Derby Community Room - Recreation Centre Jnr Team/Associations	annual	Council	Y	\$165.00	\$165.00
Derby Community Room - Recreation Centre Team/Associations	annual	Council	Y	\$455.00	\$455.00
Derby Covered Courts – No Lights Team/Associations - Per Court	annual	Council	Y	\$350.00	\$350.00
Derby Covered Courts – No Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$125.00	\$125.00
Derby Covered Courts – With Lights Team/Associations - Per Court	annual	Council	Y	\$700.00	\$700.00
Derby Covered Courts – With Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$275.00	\$275.00
Derby Outside Courts – No Lights Team/Associations - Per Court	annual	Council	Y	\$175.00	\$175.00
Derby Outside Courts – No Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$62.50	\$62.50
Derby Outside Courts – With Lights Team/Associations - Per Court	annual	Council	Y	\$350.00	\$350.00
Derby Outside Courts – With Lights Jnr Team/Associations - Per Court	annual	Council	Y	\$137.50	\$137.50
Fitzroy Crossing Gym	annual	Council	Y	\$1,000.00	\$1,000.00
Fitzroy Crossing Oval – No Lights Team/Associations	annual	Council	Y	\$650.00	\$650.00
Fitzroy Crossing Oval – No Lights Jnr Team/Associations	annual	Council	Y	\$275.00	\$275.00
Fitzroy Crossing Oval – With Lights Team/Associations	annual	Council	Y	\$1,000.00	\$1,000.00
Fitzroy Crossing Oval – With Lights Jnr Team/Associations	annual	Council	Y	\$375.00	\$375.00
FX Covered Courts Single Court – No Lights Team/Associations	annual	Council	Y	\$175.00	\$175.00
FX Covered Courts Single Court – No Lights Jnr Team/Associations	annual	Council	Y	\$70.00	\$70.00
FX Covered Courts Single Court – With Lights Team/Associations	annual	Council	Y	\$385.00	\$385.00
FX Covered Courts Single Court – With Lights Jnr Team/Associations	annual	Council	Y	\$155.00	\$155.00
FX Covered Courts Two Courts – No Lights Team/Associations	annual	Council	Y	\$350.00	\$350.00
FX Covered Courts Two Courts – No Lights Jnr Team/Associations	annual	Council	Y	\$125.00	\$125.00
FX Covered Courts Two Courts – With Lights Team/Associations	annual	Council	Y	\$700.00	\$700.00
FX Covered Courts Two Courts – With Lights Jnr Team/Associations	annual	Council	Y	\$275.00	\$275.00
FX Canteen	annual	Council	Y	New Fee	\$90.00
User Agreement Key Bond*	each	Council	N	\$100.00	\$100.00
User Agreements entitle teams or associations to use the facility for up to two x2 hour sessions per week, for the duration of their season					

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
12 TRANSPORT					
Derby Airport					
Charging Cycle					
Airport charges are on a Calendar Year basis (not a financial year). As per aviation regulations, airport landing charges will be invoiced to the registered owner of the aircraft only. This information is gathered from the Civil Aircraft Register supplied by the Australian Government's Civil Aviation Safety Authority. The CEO is authorised to negotiate with RPT or other commercial proponents on the condition that any proposal is advised to Council Members.					
Regular Passenger Transport and Charter Operators					
Landing Fees					
Aircraft < 10,750kg Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35.00	\$37.00
Aircraft > 10,750kg Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35.00	\$37.00
Non Regular Passenger Traffic (including Charters not paying as RPT)					
Fixed Wing Aircraft Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35/tonne, with a minimum charge of \$60.	\$35/tonne, with a minimum charge of \$60.
Rotary Winged Aircraft (Helicopters) Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$17.50/tonne, with a minimum charge of \$35.00.	\$17.50/tonne, with a minimum charge of \$35.00.
Manually Required Landing Charge/Fee	per landing	Council	Y	\$100 + twice the applicable landing charge	\$100 + twice the applicable landing charge
DPI Competition Protected Route: Negotiated Discounts may apply.					
Head Tax					
Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$30.00	\$32.00
Dis-Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$10.00	\$11.00
Aircraft Parking (Fixed Wing and Helicopter)					
Daily - All Aircraft - less than 20 tonne	per day	Council	Y	\$21.00	\$22.00
Daily - All Aircraft - greater than 20 tonne	per day	Council	Y	\$42.00	\$44.00
Long Term Permit - Commercial Use					
Single Engine (same aircraft)	annual	Council	Y	\$2,625.00	\$2,720.00
Single Engine (alternating aircraft usage)	per quarter	Council	Y	\$1,050.00	\$1,088.00
Twin Engine (same aircraft)	annual	Council	Y	\$5,250.00	\$5,439.00
Twin Engine (alternating aircraft usage)	per quarter	Council	Y	\$2,100.00	\$2,176.00
Long Term Permit - Private Use					
Single Engine (same aircraft)	annual	Council	Y	\$1,575.00	\$1,632.00
Twin Engine (same aircraft)	annual	Council	Y	\$2,100.00	\$2,176.00
Terminal Space					
User Agreement Note: Leases are managed via S3.58 of the Local Government Act	As Negotiated - Per customer or per plane fee, depending on circumstances (minimum annual charge of \$500)				
Signage (Discount may apply if incorporated into User Agreement). Annual	per m2	Council	Y	\$365.00	\$378.00
Sandwich Boards	annual	Council	Y	\$420.00	\$435.00
Land Space					
User Agreement Note: Leases are managed via S3.58 of the Local Government Act	annual	Council	Y	\$21.00 (minimum \$1,100)	\$21.00 (minimum \$1,100)
Water Rates and Charges					
Annual Rate (charged at Water Corporation's '25mm' Annual Water Meter Charge rate)	per service	Council	Y	\$552.90	\$552.90
Consumption (charged at Water Corporation Regional Area #9 rates)	per kilolitre	Council	Y	\$5.53	\$5.53
Labour Rates					
Labour Rates - Notes: Discount apply when Embarking Head Charge applied. Hours charged to reflect employee hours paid (e.g. minimum call-out hours).	per hour	Council	Y	As per labour	As per labour
Exemptions & Variations					
Firefighting Aircraft are exempt. Defence Aircraft by agreement, are charged through Australian Airports Association, with funds collected by AAA and remitted to the Shire.					

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Fitzroy Crossing Airport					
Landing Fees					
Fixed Wing Aircraft Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$35/tonne, with a minimum charge of \$60.	\$35/tonne, with a minimum charge of \$60.
Rotary Winged Aircraft (Helicopters) Landing Fee Per tonne/Per landing or part thereof (calculated on the Maximum Aircraft Take-Off Weight)	per landing	Council	Y	\$17.50/tonne, with a minimum charge of \$35.00.	\$17.50/tonne, with a minimum charge of \$35.00.
Manually Required Landing Charge/Fee	per landing	Council	Y	\$100 + twice the applicable landing charge	\$100 + twice the applicable landing charge
DPI Competition Protected Route: Negotiated Discounts may apply.				As negotiated.	As negotiated.
Head Tax					
Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$30.00	\$32.00
Dis-Embarking Head (when seating capacity exceeding 20 passengers)	per passenger	Council	Y	\$10.00	\$11.00
Aircraft Parking (Fixed Wing and Helicopter)					
Daily - All Aircraft - less than 20 tonne	per day	Council	Y	\$21.00	\$22.00
Daily - All Aircraft - greater than 20 tonne	per day	Council	Y	\$42.00	\$44.00
Long Term Permit - Commercial Use					
Single Engine (same aircraft)	annual	Council	Y	\$2,625.00	\$2,720.00
Single Engine (alternating aircraft usage)	per quarter	Council	Y	\$1,050.00	\$1,090.00
Twin Engine (same aircraft)	annual	Council	Y	\$5,250.00	\$5,440.00
Twin Engine (alternating aircraft usage)	per quarter	Council	Y	\$2,100.00	\$2,176.00
Long Term Permit - Private Use					
Single Engine (same aircraft)	annual	Council	Y	\$1,575.00	\$1,632.00
Twin Engine (same aircraft)	annual	Council	Y	\$2,100.00	\$2,176.00
Land Space					
User Agreement Note: Leases are managed via S3.58 of the Local Government Act)	annual	Council	Y	\$17.50 (minimum \$1,100)	\$17.50 (minimum \$1,100)
Water Rates and Charges					
Annual Rate (charged at Water Corporation's '25mm' Annual Water Meter Charge rate)	per service	Council	Y	\$552.90	\$552.90
Consumption (charged at Water Corporation Regional Area #9 rates)	per kilolitre	Council	Y	\$5.53	\$5.53
Labour Rates					
Labour Rates Notes: Discount apply when Embarking Head Charge applied. Hours charged to select employee hours paid (e.g. minimum call-out hours).	per hour	Council	Y	As per labour	as per labour
Exemptions & Variations					
Firefighting Aircraft are exempt.					

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Derby Port / Wharf					
Wharfage Rates					
General Cargo - per tonne or m3 whichever is greater	per tonne	Council	Y	\$10.50	\$10.90
Feed - Primary Producer - per tonne or m3 whichever is greater	per tonne	Council	Y	\$3.70	\$3.90
Fish including ice - Primary Producer - per tonne or m3 whichever is greater	per tonne	Council	Y	\$7.00	\$7.30
Bulk fuel by Road Tanker - per kilolitre	kilolitre	Council	Y	\$16.50	\$17.10
Bulk Minerals - per tonne	per tonne	Council	Y	\$7.00	\$7.30
20-30 Foot Empty Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$65.00	\$68.00
20-30 Foot Loaded Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$220.00	\$228.00
40-45 Foot Empty Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$130.00	\$135.00
40-45 Foot Loaded Containers - roll on ramp charge (per tonne or m3 whichever is greater)	per TEU	Council	Y	\$425.00	\$440.00
Livestock (Cattle)	each	Council	Y	\$3.60	\$3.75
Change of booking < 24hrs notice	each	Council	Y	\$265.00	\$275.00
* TEU = twenty-foot equivalent units. A twenty-foot equivalent unit is a measure of containerised cargo. In metric units this is 6.10 m (length) x 2.44 m (width) / (per tonne or m3 whichever is greater) x 2.59 m (height), or approximately 39m ³					
Berthage Dues					
Vessels over 200 GRT (Max 3hr period) - per tonne or Lm	per tonne	Council	Y	\$2.00	\$2.10
Vessels over 200 GRT (Max 3hr period) - minimum charge	each	Council	Y	\$270.00	\$280.00
Vessels under 200GRT (Max 3hr period) - per tonne or Lm	per tonne	Council	Y	\$2.00	\$2.10
Vessels under 200GRT (Max 3hr period) - minimum charge	each	Council	Y	\$140.00	\$145.00
Passenger/Charter Vessels (Max 3hr period) - per metre	per metre	Council	Y	\$7.00	\$7.30
Passenger/Charter Vessels (Max 3hr period) - minimum charge	each	Council	Y	\$150.00	\$155.00
Barging Vessels - per berthage	each	Council	Y	\$170.00	\$176.00
Storage Fees					
Cargo Storage: 1-3 Days - rate greater of per tonne or per m3 per day	per tonne	Council	Y	\$0.65	\$0.68
Cargo Storage: 4-10 Days - rate greater of per tonne or per m3 per day	per tonne	Council	Y	\$1.70	\$1.77
Cargo Storage: >10 Days - rate greater of per tonne or per m3 per day	per tonne	Council	Y	\$4.75	\$4.95
It is the responsibility of the transporters of goods, to notify the Shire of shipping/barging movements and quantities					
Security Officer - Minimum Charge of 2 hours					
Labour/Security Officer per hour *	per hour	Council	Y	\$146.00	\$152.00
Labour/Security Officer per hour at time and a half *	per hour	Council	Y	\$216.00	\$224.00
Labour/Security Officer per hour at Double time *	per hour	Council	Y	\$290.00	\$300.00
Labour/Security Officer per hour at Double time and a half *	per hour	Council	Y	\$364.00	\$377.00
* minimum per half hour increments					
Water Sales					
Water per litre - Caravans, Campers Etc FX	per litre	Council	Y	\$0.10	\$0.10
Water Delivery					
Water per 1,000Lt - sourced from tanks onsite Includes Admin Fee, Water Cost and Headworks/Infrastructure charge	per kilolitre	Council	Y	\$21.00	\$22.00
Delivery of Water to Barge at Wharf - Delivered by Truck	per litre	Council	Y	Cost + 10%	Cost + 10%
Minimum Charge of \$14.00 per invoice per month	each	Council	Y	\$14.50	\$15.00
Land Space					
As per applicable Temporary User Agreement - per square metre, per year (< 1,000m ²)	annual	Council	Y	\$32.00	\$33.00
As per applicable Temporary User Agreement - per square metre, per year (=> 1,000m ²)	annual	Council	Y	\$32.00 + \$16/m ² for the area over 1000m ²	\$33.00 + \$16/m ² for the area over 1000m ²
As per applicable Temporary User Agreement - per square metre, per year (Boat Trailer Storage Area Only)	annual	Council	Y	\$16.00	\$16.50
Minimum Charge per year	annual	Council	Y	\$2,500.00	\$2,590.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
13 ECONOMIC SERVICES					
Derby and Fitzroy Crossing Tourism					
Greyhound Bus Ticket Sales - Commission	each	Council	Y	5% - 20%	5% - 20%
Greyhound Freight Commission	each	Council	Y	20%	20%
Integrity Bus Ticket Sales Commission	each	Council	Y	15%	15%
Greyhound Freight Handling Fee	per item	Council	Y	\$1.10	\$1.10
Souvenirs and merchandise is sold at manufacturer recommended retail price					
All tours and bus ticket prices as per companies pricing structure					
Building Control					
Applications for Building and or Demolition Permits - In accordance with Building Act 2011 (s. 16(1)) Certified Application for a Building Permit (s. 16(1))					
Minimum Fee	each	Statutory	N	\$110.00	\$115.00
For building work for a Class 1 or Class 10 or incidental structure *Value of the building work as determined by the relevant permit authority	each	Statutory	N	0.19 % of the estimated value of the building work but not less than \$110	0.19 % of the estimated value of the building work but not less than \$110
For building work for a Class 2 to Class 9 building or incidental structure - *Value of the building work as determined by the relevant permit authority	each	Statutory	N	0.09 % of the estimated value of the building work but not less than \$110	0.09 % of the estimated value of the building work but not less than \$110
Uncertified Application for a Building Permit (s. 16(1))					
Minimum Fee	each	Statutory	N	0.32% of the estimated value of the building work but not less than \$110	0.32% of the estimated value of the building work but not less than \$110
Application for a Certificate of Design Compliance (CDC) for Class 2-9 building works (commercial) in the Shire	each	Statutory	N	\$450 plus 0.1% of the estimated value of works	\$450 plus 0.1% of the estimated value of works
Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done.	each	Statutory	N	0.38 % estimated (inclusive of GST) value of the building work but not less than \$110	0.38 % estimated (inclusive of GST) value of the building work but not less than \$110
Amendment to existing Building Permit - Minor amendments	each	Statutory	N	\$91.12	\$91.12
Amendment to existing Building Permit - Major amendment :subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	each	Statutory	N	\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)	\$238.70 but subject to additional hourly rate depending upon extent of changes (MPBS to confirm)
Building and Construction Industry Training Levy if over \$20,000	each	Statutory	N	0.2% of the estimated value (incl GST) of the proposed construction, minimum \$20,000 value	0.2% of the estimated value (incl GST) of the proposed construction, minimum \$20,000 value
Application for a Demolition Permit (s. 16(1))					
(a) For demolition work in respect of a Class 1 or Class 10 building or incidental structure	each	Statutory	N	\$110.00	\$110.00
(b) For demolition work in respect of a Class 2 to Class 9 building	each	Statutory	N	\$110.00 for each storey of the building	\$110.00 for each storey of the building
Application to Extend the time during which a Building or Demolition Permit has effect (s. 32(3)(f))	each	Statutory	N	\$110.00	\$110.00
Application for Occupancy Permits and Building Approval Certificate					
Application for an Occupancy Permit for a completed building (s. 46)	each	Statutory	N	\$110.00	\$110.00
Application for a Temporary Occupancy Permit for an incomplete building (s. 47)	each	Statutory	N	\$110.00	\$110.00
Application for modification of an Occupancy Permit for additional use of a building on a temporary basis (s. 48)	each	Statutory	N	\$110.00	\$110.00
Application for a Replacement Occupancy Permit for Permanent Change of the building's use, classification (s. 49)	each	Statutory	N	\$110.00	\$110.00
Application for an Occupancy Permit or Building Approval Certificate for registration of strata scheme or plan of re- subdivision (s. 50(1) and (2))	each	Statutory	N	\$11.60 for each strata unit covered by the application, but not less than \$110.00	\$11.60 for each strata unit covered by the application, but not less than \$110.00
Application for an Occupancy Permit for a building in respect of which unauthorised work has been done (s. 51(2))					
Minimum Fee	each	Statutory	N	\$105.00	\$105.00
* Estimated value of the unauthorised work as determined by the relevant permit authority.	each	Statutory	N	0.18% of the estimated value of the unauthorised work* but not less than \$110.00	0.18% of the estimated value of the unauthorised work* but not less than \$110.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
Building Control continued					
Application for a Building Approval Certificate for a building or an incidental structure in respect of which unauthorised work has been done (s. 51(3))					
Minimum Fee	each	Statutory	N	\$110.00	\$110.00
Application to replace a Occupancy Permit for an existing building (s52(1))	each	Statutory	N	\$110.00	\$115.00
Application for a Building Approval Certificate for an existing building or an incidental structure where unauthorised work has not been done (s. 52 (2))	each	Statutory	N	\$110.00	\$115.00
Application to extend the time during which an Occupancy Permit or Building Approval Certificate has effect (s. 65(3)(a))	each	Statutory	N	\$110.00	\$115.00
Application for Variation/Modification of Building Standards in which declaration is sought from Building Commissioner as defined in Regulation 31 (for each Building Standard in respect of which a Declaration is sought)	each	Statutory	N	\$2,160.15	\$2,160.15
Inspections of Swimming Pool Enclosures \$57.45, as defined in Regulation 53 (2), Division 2 of the Building Regulations Act 2012. This fee will be charged pro-rata on the Rates Notice for all properties with private swimming pools	each	Statutory	N	\$14.36	\$19.50
Swimming Pool re-inspection(s) and per request outside of normal inspection programs (Pursuant to S6.162 of the LG Act 1995)	each	Statutory	N	\$220.00	\$220.00
Application for approval of Battery Powered Smoke Alarms	each	Statutory	N	\$179.40	\$179.40
Application to search a property for Plans (plus photo copying charges)	each	Council	N	\$72.00	\$78.00
Building Services Levy \$45,000 or Less - Set by Building Services Commission					
Building Permit	each	Statutory	N	\$61.65	\$61.65
Demolition Permit	each	Statutory	N	\$61.65	\$61.65
Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	\$123.30	\$123.30
Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	\$123.30	\$123.30
Building Services Levy Over \$45,000 - Set by Building Services Commission					
Building Permit	each	Statutory	N	0.137% of the value of the work	0.137% of the value of the work
Demolition Permit	each	Statutory	N	0.137% of the value of the work	0.137% of the value of the work
Occupancy Permit for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Building Approval Certificate for approved building work under Sub-Section 47, 49, 50 or 52 of the Building Act 2011	each	Statutory	N	\$61.65	\$61.65
Occupancy Permit for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	0.274% of the value of the work	0.274% of the value of the work
Building Approval Certificate for unauthorised building work under Section 51 of the Building Act 2011	each	Statutory	N	0.274% of the value of the work	0.274% of the value of the work
Private Swimming Pool Inspection Fees					
Swimming Pool Inspection Fees and Follow Up Inspection Fees. Includes the following: Final Inspection of newly completed pools and pool fencing. Mandatory compliance inspection every four years (to be charged over 4 years); and any subsequent follow up inspections	annual	Statutory	N	\$58.45	\$78.00

**Shire of Derby / West Kimberley
2024/25 Fees and Charges Schedule**

Fee Description	Basis of Fees	Fee Type (Council / Statutory)	GST	2023/24 Fee	2024/25 Fee
14 OTHER PROPERTY AND SERVICES					
Plant and Labour Charge Out Rates					
Please note for plant items not specifically listed below, the CEO has the ability to approve hire and set rates on a per request basis					
Council Policy - Council will only make plant available outside normal working hours. The plant is operated by a Shire employee, unless otherwise authorised by the Chief Executive Officer (only in an emergency)					
Plant Item					
Loader Kubota	per hour	Council	Y	\$76.00	\$80.00
Tractor - 4000kg - 6000kg	per hour	Council	Y	\$76.00	\$80.00
John Deere Tractor 6630	per hour	Council	Y	\$108.00	\$115.00
Tip Truck - up to 4T	per hour	Council	Y	\$103.00	\$110.00
Road Broom (Tractor Drawn)	per hour	Council	Y	\$130.00	\$135.00
Road Sweeper (Kubota Loader)	per hour	Council	Y	\$108.00	\$120.00
Tractor and Slasher	per hour	Council	Y	\$130.00	\$140.00
Plate Compactor	per hour	Council	Y	\$38.00	\$40.00
Litter Vacuum	per hour	Council	Y	\$60.00	\$65.00
Ute	per hour	Council	Y	\$44.00	\$50.00
Backhoe	per hour	Council	Y	\$87.00	\$100.00
12 Seater Bus	per hour	Council	Y	\$44.00	\$50.00
Truck 13T	per hour	Council	Y	\$146.00	\$155.00
Mower - Kubota Ride-On	per hour	Council	Y	\$60.00	\$66.00
All Plant items are charged per hour of usage, Plus Day Labour Charge Materials					
Staff Charge Out Rates - A minimum of one hour applies (with charges per hour, or part thereof)					
Staff Charge Out Rates: 6am to 6pm Monday to Friday - Per Hour (if not otherwise stated in this Fees & Charges Schedule)					
Labour - Operator/Administration	per hour	Council	Y	\$111.00	\$115.00
Labour - Leading Hand/Supervisor/Technical Officer	per hour	Council	Y	\$139.00	\$145.00
Manager (e.g. Works and Services)	per hour	Council	Y	\$189.00	\$196.00
Executive (e.g. Director Infrastructure Services)	per hour	Council	Y	\$216.00	\$224.00
Labour - Operator/Administration (Time and a half)	per hour	Council	Y	\$166.50	\$173.00
Labour - Leading Hand/Supervisor/Technical Officer (Time and a half)	per hour	Council	Y	\$208.50	\$217.00
Manager (e.g. Works and Services) (Time and a half)	per hour	Council	Y	\$283.50	\$294.00
Executive (e.g. Director Infrastructure Services) (Time and a half)	per hour	Council	Y	\$324.00	\$336.00
Labour - Operator/Administration (Double Time)	per hour	Council	Y	\$222.00	\$230.00
Labour - Leading Hand/Supervisor/Technical Officer (Double Time)	per hour	Council	Y	\$278.00	\$289.00
Manager (e.g. Works and Services) (Double Time)	per hour	Council	Y	\$378.00	\$392.00
Executive (e.g. Director Infrastructure Services) (Double Time)	per hour	Council	Y	\$431.00	\$447.00
Standpipe Water					
Water taken from Standpipe at Shire Depot - (labour costs charged as above)	per kilolitre	Council	Y	\$4.00	\$5.00
Materials					
Costs will be recovered as required with agreeance from the Chief Executive Officer					

8 NEW BUSINESS OF AN URGENT NATURE

9 CLOSURE

9.1 Date of Next Meeting

The next ordinary meeting of Council will be held Thursday, 27 June 2024 in the Council Chambers, Clarendon Street, Derby.

9.2 Closure of Meeting