



Shire of Derby / West Kimberley

Application Form

Community Representative Grants

Applications close on the last day of each month, until the annual funding allocation is exhausted.

Section 1: Applicant details

1.1 – Funding recipient details;

Individual applicant <i>(complete all sections except section 1.3)</i>	Group applicant <i>(complete all sections except section 1.2)</i>
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1.2 – Individual applicant details (for individual applications only):

Name of applicant:				
Age of applicant:				
Applicant's address:				
Have you previously received funding from the Shire?				
If so-	Year:		Amount:	
	Acquitted?:			

1.3 – Organisation Details (for group applications only):

Legal name of organisation:			
Brief description of your organisation: <i>What do you do, how many members?</i>			
ABN:			
<i>Note- if you do not have an ABN you will be required to complete an ATO Statement by Supplier Form</i>			
Entity Status:	Incorporated association	Government department	
	Unincorporated association	Charity	
	Aboriginal corporation	Other:	
Have you previously received funding from the Shire?			

If so, please provide details of the most recent grant-	Year:		Amount:	
Name of beneficiaries of the funding if successful:				

1.4 – Primary contact person

This is the person we will contact in relation to the application. This could be the applicant (if over 18), a parent / guardian or a club representative). The details in the remainder of this section should relate to this person.

Primary contact person:	
Relationship to applicant:	
Contact person's address:	
Contact person's email:	
Contact person's phone number:	

Section 2: Event / activity details

2.1 – Event overview

Event or activity title:			
Event start date:		Event end date:	
Event location:			
How were you were selected to participate in this event?			

Name of organisation coordinating selection:	
<i>Please attached evidence of your selection to this application.</i>	

2.2 – Event aims

Please provide a short summary of your event:

Who is it for? What will you do?

What outcomes or benefits do you expect to see from your participation in the event?

2.3 – Event Budget

The amount of funding each applicant is eligible for is determined by the nature of the event, and is set as follows;

- *Regional level representation - \$500 (ex GST) person**
- *State level representation - \$750 (ex GST) per person**
- *National level representation - \$1000 (ex GST) per person**

** Capped at \$5,000 (ex GST) per annum per sporting club / organisation even if there are more than five people participating in the representative event.*

Amount requested?:	
Total event cost: <i>Please provide evidence of cost</i>	
How will the funding be used?	

Section 6: Supporting documentation

To support your application please ensure you have provided the following information;

ATO Statement by Supplier (organisations who are not registered for GST only)

Evidence of selection to participate in the event

Evidence of expected event expenditure

Evidence of bank account details

For further information

Applications are assessed on a monthly basis, with applications closing on the last day of the month until the annual allocation is exhausted.

Please contact the Community Development Team by phone (08) 9191 0999 or email sdwk@sdwk.wa.gov.au to submit your application for further information.